City of Minden
P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
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www.MindenNebraska.org

The Christmas City
Minden NEBRASKA

Minutes of Council Meeting
City of Minden, Nebraska
May 15, 2017

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. for the regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Ted Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, Bob Carlson, and Roger Jones. The following City Officials were present: City Attorney Tom Lieske, Mayor Ted Griess, City Clerk Abbey Jordan, and City Administrator Matthew Cederburg.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance. Then Griess made the following statement:

> "Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting."

Agenda item #3, Mayoral Announcements. The Mayor wanted to thank the Street Department for their great job of crack sealing across the City. He then wanted to congratulate the Minden High School graduates. Lastly, he spoke of a thank you letter he had received from General Manager Mark Leonard of Nebraska Educational Telecommunications. Leonard thanked the Mayor for participating in the NET Town Talks and taping of Backyard Farmer in Minden and his active and generous participation. Mayor Griess then thanked Jones and Sumstine for joining NET in their talk about Minden.

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting:

a. Consider Approval of Minutes of Previous City Council Meetings.
b. Consider Approval of Bills & Claims for this Council Meeting.
c. Consider Acceptance of Excused Absence of Mayor or Council Member(s).
d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting.

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

A. Jordan 590.95, Amazon 155.09, Baker & Taylor 119.15, Barco Municipal Products, Inc. 484.97, Big John's Ford, Inc 802.85, Bill's Plumbing & Htg. Inc 806.34, Black Hills Energy 487.11, Charter Communications 1333.08, Chemsearch 720.51, City Of Holdrege Landfill 3929.93, Computer Hardware 154.95, Consolidated Management Co 173.55, Cooperative Producers,Inc. 1566.07, Cozy Corner Cafe 48.00, Dana F Cole & Company Llp 7500.00, Dhhs 407.03, Eagle Eye Express 916.29, Ems Billing 822.10, Fifth Street Printing 617.15, Hach Company 164.54, Total Funds By Hasler 400.00, Hawkins Water Treatment 2782.36, Intellicom Computer Consulting 767.50, J. Boudreau 150.00, Joy's Floral & Gifts 215.00, Ke Co Court 31.00, Kearney Hub Publishing Co. 416.44, Solid Waste Agency Landfill 160.00, Krull Agency Of Minden, Inc. 1952.00, Landmark Implement Carquest 259.46, Lieske, Lieske & Ensz P C, Llo 2951.68, Logan Contractors Supply

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1440.00, Mason's Market 553.90, Matheson Tri-Gas Inc 46.60, M. Cederburg 324.67, Mid-Nebraska Aggregate, Inc 2149.16, Midlands Contracting Inc 22889.94, Midwest Laboratories 16.00, Midwest Tapes 164.93, The Minden Courier 1161.60, Minden Hardware 547.84, Minden Office Supply, Inc 432.05, Mower Medic Llc 115.66, Napa Auto Parts 207.01, Nebraska Rural Water Assoc. 225.00, Nebraska Truck Center 184.17, Nebraska Public Power District 116441.40, N T & T 81.19, Olsson Associates 125.62, One Call Concepts Inc 39.33, Pepsi Cola Of Hastings 54.83, Platte Valley Communications 411.75, Presto X Co. 121.00, Rose Equipment Inc. 376.68, Rutjens Construction 22018.50, Southern Power District 3269.81, St Johns Church 280.00, Sunset Spa & Supply 6833.85, Usa Blue Book 75.00, Verizon Wireless 954.44, Village Cleaners Inc 174.44, Wex Bank 3783.85, Xerox Capital Services Inc 176.01.

Evans motioned to approve the consent agenda and Carlson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda item #5, Treasury Report, April 2017.

Cederburg presented the Treasury Report for April 2017. No action taken.

Agenda item #6, Budget Report, April 2017.

Cederburg presented the Budget Report through April 2017. No action taken.

Agenda Item #7, Consider Approval of Liquor License Manager Application for Megan C. Collins, in connection with the Minden Country Club.

Jones motioned to approve the Liquor License Manager Application for Megan C. Collins, in connection with the Minden Country Club and Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #8, Discussion only of dog park development per Citizen Agenda Item Request.

Sandra Nevitt of 127 North Smith Avenue expressed the positive impact a dog park in Kearney had on her through the connections she made with other dog owners and dog trainers. Nevitt stated fundraising wouldn't be an issue. She mentioned police supervision and continued cost of maintaining the proposed dog park but reiterated the positive impact the park could have on the community. The standing issue was availability of City property. Various possibilities for a location for the dog park were brought up and the ongoing dog issue in Minden was also mentioned. Another benefit Nevitt noted was the requirement of dogs needing to be licensed in order to participate in the dog park. The Mayor suggested Nevitt speak with Matt Cederburg about grant possibilities for the dog park. No action taken.

Agenda Item #9, Consider Approval for Water Distribution System Improvements change order #4 for adjusted final additional items and adjusted quantities.

Cederburg stated the additional cost was due to a billing error in total feet of the sewer line along Industrial Drive. The billing error, identified by the City, was missed by Rutjens and Olsson Associates. Item #9 was considered along with Item #10.

Agenda Item #10, Consider approval of Pay Request #6, final, of $22,018.50 for Rutjens Construction for Water Distribution System Improvements.

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Jones motioned to approve Water Distribution System Improvements change order #4 and Pay Request #6, final, of $22,018.50 for Rutjens Construction for Water Distribution System Improvements and Carlson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #11, Discussion of Phase I Water Infrastructure Improvement Costs.

Cederburg showed the breakdown of costs for the Phase I Water Infrastructure Improvements. The Water Bond project, with four additions, was under budget with $204,835 remaining of the $2.9 million. Cederburg mentioned that the bond funds need to be spent within 3 years and that the Utilities department and Cederburg will bring forth a proposal of improvements to apply towards the remaining funds. No action taken.

Agenda Item #12, Consider approval of Phase I Water Infrastructure Improvement recognition plaques.

They Mayor suggested putting a plaque on the water treatment plant to recognize the improvements made with the Phase I Water Infrastructure Project. It was suggested that the citizens of Minden be recognized for their steps in making Phase I a reality. The estimated cost of a plaque would be $1,470.

Jones motioned to approve the Phase I Water Infrastructure Improvement recognition plaque for the water treatment plant and Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #13, Consider Approval of pay request #2 of $22,889.94 to Midlands Contracting, Inc. for the extension of water and sewer services to Landmark.

Jones motioned to approve the pay request #2 of 22,889.94 to Midlands Contracting, Inc. for the extension of water and sewer services to Landmark and Carlson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #14, Consider Approval of Change Order No. 1 - Final for the extension of water and sewer services to Landmark.

Evans motioned to approve the Change of Order No. 1 - Final for the extension of water and sewer services to Landmark and Carlson seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #15, Consider Approval of Certificate of Substantial Completion for the extension of water and sewer services to Landmark.

Sumstine motioned to approve the Certificate of Substantial Completion for the extension of water and sewer services to Landmark and Evans seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #16, Consider Approval of Sewer Jetting Plan as presented by Utilities Superintendent, Ryan Hurst.

Hurst presented the Sewer Jetting Plan to the Council. 2017 will be the fourth year of sewer jetting and will be the remainder of the sewers. The rotation will begin again in 2018 with all sewers being jetted every 4 years. This plan would allow for improvements to be made in the current sewer system through inspections that would be taking place. The budget for the Sewer Jetting Plan is $47,000.

Carlson motioned to approve the Sewer Jetting Plan as presented by Utilities Superintendent, Ryan Hurst and Sumstine seconded. On roll call, the following voted Aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

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Agenda Item #17, Discussion only of Comprehensive Fee List.

The Council was presented with a Comprehensive Fee List concerning the rate increases across departments in order to keep up with costs. The Mayor advised City Attorney Lieske to put the fee list into ordinance form and for the Council to look over the detailed list of fees and discuss them in depth at the June 19th Council Meeting. No action taken.

Agenda Item #18, Public Comments.

Council Member Teresa Sumstine thanked Utilities Superintendent Ryan Hurst for his work on the Water Project.

Agenda Item #19, Adjournment.

Jones motioned to adjourn the meeting at 7:26 p.m. and Carlson seconded. On roll call, the following voted Aye: Evans, Sumstine, Jones, and Carlson. Meeting adjourned.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

(SEAL)