City of Minden
P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org

The Christmas City
Minden NEBRASKA

Minutes of Council Meeting
City of Minden, Nebraska
October 2, 2017

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in a regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Ted Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, Bob Carlson, and Roger Jones. The following City Officials were present: City Attorney Tom Lieske, Mayor Ted Griess, City Administrator Matt Cederburg, and City Clerk Abbey Jordan.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance. Then Griess made the following statement:

> "Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting."

Agenda Item #3, Mayoral Announcements.

Agenda item #4, The following item was listed under the agenda item "**consent agenda**" for this meeting:

a. Consider Approval of Minutes of Previous City Council Meetings
b. Consider Approval of Bills & Claims for this Council Meeting
c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting
e. Consider Special Designated Liquor Permit for Sunday, November 5, 2017 from 10:00 AM to 1:00 AM for David W. Bunger and Carolyn Bunger d.b.a. Windmill Studios for the Hospital's Fundraiser being held at the Kearney County Fairgrounds.

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

A-1 Heating Av Inc 189.41, Als Old House Repair Llc 7087.50, Aqua Aerobic Systems Inc 81.76, Carey's Pest Control, Inc. 96.75, Jan Carter 420.40, Charter Communications 1342.78, City Of Kearney 1680.00, City Of Minden 45.00, D & M Security 75.00, Eakes Office Plus 464.71, First Bank & Trust Co 7209.48, Hawkins Water Treatment 4035.71, John Deere Financial 1285.51, K&K Auto Repair Inc 262.22, K&D Motor & Electric Inc 70.00, Ke Co Treas Barb Lynn 4500.00, Lieske, Lieske & Ensz P C, Llo 1050.70, M. Cederburg 570.17, Mid Plains Hearing & Air 435.00, The Minden Courier 665.85, Minden Rural Fire Dept. 3941.97, Minden Utility Dept. 5218.52, Mower Medic Llc 46.46, Municipal Supply-Nebraska 298.62, Ne Mosquito And Vector Control 100.00, Northern Safety Co. 235.54, Ne Public Health Environmental 548.00, Nebraska Public Power District 188883.64, Ne Public Power District 18287.17, NSAWWA 180.00, Olsson Associates 2211.49, Pepsi Cola Of Hastings 164.48, Revenue Bond Payment Account 25533.00, R. Young 455.00, Southern Power District 3397.68, T. Griess 230.15, Village Cleaners Inc 58.40, Western Pathology Consult Inc 158.60.

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Carlson motioned to approve the consent agenda and Jones seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #5, Consider Approval of Purpa Agreement with NPPD and the City of Minden.

Cederburg stated that the Public Utilities Regulatory Policies Act of 1978 requires a non-public power source to get Purpa certified prior to requiring the municipality to purchase their generated power. If the generator does not certify, then the City is free to negotiate with them.

Stan Clouse, NPPD, joined the meeting via conference call. The agreement with NPPD allows the City to transfer it's Purpa authority to NPPD and then NPPD will negotiate with a new power source on price. Cederburg said the City would have the option to not pass this authority onto NPPD even if this agreement is signed.

Evans motioned to approve the Purpa Agreement with NPPD and the City of Minden. Carlson seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #6, Consider Approval of NPPD's Fiscal Year 2017-18 O&M Budget of $200,000 and Capital Improvement Budget of $981,611.

Cederburg, and Todd Warren, Minden's NPPD lineman, presented the budget and capital improvement plans for 2017-18. Jones motioned to approve the O&M and Capital Improvement Budgets and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #7, Consider Approval of Minor Subdivision for Melodee Hauserman of Lots 11 & 12, Smith's Addition to the City of Minden, Kearney County, Nebraska.

Jordan explained that Hauserman has sold a piece of the property to Roy John Nelson. Carlson motioned to approve the minor subdivision and Evans seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #8, Consider Approval of Minor Subdivision for Roy John Nelson of Lot 11, Smith's Addition to the City of Minden, Kearney County, Nebraska.

Evans motioned to approve the minor subdivision and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #9, Presentation of Incode Financial Software by John Hardin of Tyler Technologies.

Hardin presented a slideshow of features of the software. Connie Beck, Adminsitrative Assistant, and Jordan shared their favorite and most useful features. No action taken.

Agenda Item #10, Consider Approval of City of Minden employee cost of living increase of 3%.

Jones motioned to approve the 3% cost of living increase and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #11, Discussion of trimming of street and alley trees and bushes by the Street Department.

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Cederburg notified the City Council and Mayor that the street dept employees are going to be trimming street and alley trees and bushes. Citizens will be notified via the Minden Courier, City's website, and the City's Facebook page. No action taken.

Agenda Item #12, Consider approval of purchase of a 2018 Chevrolet Silverado 3500HD for the Street Dept for approximately $36,989.

Carlson motioned to approve the purchase of a 2018 Chevrolet Silverado and Evans seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #13, Consider Approval of the Revised Façade Improvement Program Guidelines for the Downtown Revitalization CDBG Grant.

Jordan stated that at the Sept 18, 2017 council meeting, questions were raised about contractor payments prior to completion of the project. The DTR Steering Committee met and approved revised Façade Improvement Program Guidelines which allowed for 2 payments prior to completion for projects longer than 30 days along with other minor updates.

Jones motioned to approve the Revised Façade Improvement Program Guidelines and Evans seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #14, Consider Approval of payment of revised invoice to Al's Old House Repair, LLC in the amount of $5400 for Façade Improvement Program at 345 N. Colorado for CDBG 15-DTR-104.

Evans motioned to approve the payment to Al's Old House Repair, LLC and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #15, Consider Approval of payment of revised invoice to Al's Old House Repair, LLC in the amount of $1687.50 for Façade Improvement Program at 347 N. Colorado for CDBG 15-DTR-104.

Jones motioned to approve the payment to Al's Old House Repair, LLC and Evans seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #16, Consider Approval of draw #2 for $3937.50; this amount will be drawn on CDBG 15-DTR-104 from NE Dept. of Economic Development.

Evans approved Draw #2 for $3,937.00 and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #17, Discussion of repairs of underpass on Garber Avenue.

Jones motioned to enter a closed session to discuss underpass repairs due to contractual negotiations at 7:22 p.m. Carlson seconded. On roll call, the following voted aye: Sumstine, Carlson, and Jones. Voting nay: Evans. Motion carried

Evans motioned to enter open session at 7:31 p.m. and Sumstine seconded. On roll call, the following voted aye: Sumstine, Carlson, and Jones. Voting nay: Evans. Motion carried

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Agenda Item #18, Discussion of storm water drainage.

Evans motioned to enter a closed session to discuss storm water drainage due to potential litigation at 7:33 p.m. Sumstine seconded. On roll call, the following voted aye: Sumstine, Carlson, and Jones. Voting nay: Evans. Motion carried

Jones motioned to enter open session at 8:06 p.m. and Evans seconded. On roll call, the following voted aye: Sumstine, Carlson, and Jones. Voting nay: Evans. Motion carried

Agenda Item #19, Public Comments. No comments were made.

Agenda Item #20, Adjournment.

Evans motioned to adjourn the meeting at 8:07 p.m. and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Meeting adjourned.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk
(SEAL)