City of Minden
P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
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www.MindenNebraska.org

The Christmas City
Minden NEBRASKA

Minutes of Council Meeting
City of Minden, Nebraska
December 18, 2017

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in a regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Ted Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, and Bob Carlson. Absent: Roger Jones. The following City Officials were present: City Attorney Tom Lieske, Mayor Ted Griess, City Administrator Matt Cederburg, and City Clerk Abbey Jordan.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance.

Then Griess made the following statement:

> "Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting."

Agenda Item #3, Mayoral Announcements.

Griess wished everyone a Merry Christmas. There will be a special meeting for December 22, 2017 at 4 pm. Appointments for Scott, Seth and Kristi are to be removed from Item 4. e.

Agenda item #4, The following item was listed under the agenda item "**consent agenda**" for this meeting:

a. Consider Approval of Minutes of Previous City Council Meetings
b. Consider Approval of Bills & Claims for this Council Meeting
c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting
e. Consider Mayoral Appointments of:
    - John Beck to the Community Redevelopment Authority for a term of 1/1/2018 to 12/31/2022
    - Eldon Johnson to the Board of Adjustments for a term of 1/1/2018 to 12/31/2020
    - Rita Crooks to the Board of Adjustments for a term of 1/1/2018 to 12/31/2020
    - Scott Sinsel, Alternate to the Board of Adjustments for a term of 1/1/2018 to 12/31/2020
    - Gordon Amstuz to the Planning and Zoning Commission for a term of 1/1/2018 to 12/31/2020
    - John Osgood to the Planning and Zoning Commission for a term of 1/1/2018 to 12/31/2020
    - Bart Woodward to the Planning and Zoning Commission for a term of 1/1/2018 to 12/31/2020
    - Seth Webster to the Parks and Recreation Board for a term of 1/1/2018 to 12/31/2019
    - Natalie Janda to the Parks and Recreation Board for a term of 1/1/2018 to 12/31/2019
    - Lynda Stangl to the Parks and Recreation Board for a term of 1/1/2018 to 12/31/2019

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- Pat Haight to the Tree Board for a term of 1/1/2018 to 12/31/2020
- Kristi Lammers to the Tree Board for a term of 1/1/2018 to 12/31/2020
- Marcia Krueger to the Housing Agency Board of Commissioners for a term of 1/1/2018 to 12/31/2022
- Dr. Eddie Pierce as the City Health Officer for a term of 1/1/2018 to 12/31/2018

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

Amazon 692.64, Baker & Taylor 658.68, Big John's Ford, Inc 291.46, Bill's Plumbing & Htg. Inc 23.84, Black Hills Energy 949.50, J. Carter 425.50, Cenage/Gale 75.37, City Of Holdrege Landfill 4882.12, Core & Main Lp 2007.50, Dana F Cole & Company Llp 4500.00, Dollar General-Regions 410526 26.00, Electronic Systems 45.00, Ems Billing 381.88, Fifth Street Printing 45.40, Grayson Tool, Inc 156.14, Total Funds By Hasler 400.00, Hawkins Water Treatment 6028.52, Husker Auto Group Llc 36989.00, Hydro Tech Inc. 425.45, Industrial Systems Inc 383.19, Intellicom Computer Consulting 2884.50, Island Supply Welding Co 9.00, J. Mcdowell 156.94, Jims Ok Tire Minden Llc 912.75, Kearney Hub Publishing Co. 83.00, The Library Store 180.62, Mailfinance 888.00, Matheson Tri-Gas Inc 33.60, M. Cederburg 31.68, Midwest Tapes 252.16, The Minden Courier 38.00, Minden Hardware 420.03, Minden Lumber & Concrete Co. 3683.23, Minden Office Supply, Inc 228.66, Mower Medic Llc 7.00, William D Simmerman 253.56, Municipal Supply-Nebraska 1471.33, Napa Auto Parts 271.14, Nebraska Library Commission 500.00, Ne Main Street Network Inc 300.00, Nebraska Truck Center 71.92, Nebraskaland Diesel & Repair 895.40, Nebraska Economic Developers 100.00, Nebraska Machinery Co. 107970.00, North Central Laboratories 255.23, Northern Safety Co. 125.65, Nebraska Public Power District 137993.33, Ne Public Power District 25331.63, N T & T 81.19, Olsson Associates 9704.34, One Call Concepts Inc 14.73, Oriental Trading 187.30, Penworthy/Media Source 87.86, Platte Valley Communications 101.15, Presto X Co. 63.00, Productivity Plus Account 83.61, Rainbow Printing 465.00, R. Shepherd 57.50, Sandry Fire Supply Llc 1577.13, Siemens Water Technologies 5079.16, Sleuth Software 2001.00, Southern Power District 58.31, Stadler Implement Inc. 235.94, T. Griess 199.25, Ultra-Chem Inc 293.00, Usa Blue Book 15.00, Verizon Wireless 805.63, Wex Bank 3857.06, Western Pathology Consult Inc 229.30, Xerox Capital Services Inc 177.13

Evans motioned to approve the consent agenda and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, and Carlson. Absent and not voting: Jones. Motion carried.

Agenda Item #5, Treasury Report, November 2017.

Cederburg presented the November 2017 treasury report. No action taken.

Agenda Item #6, Budget Report, November 2017.

Cederburg presented the November 2017 budget report. No action taken.

Agenda Item #7, Public Hearing, Condemnation Hearing for the property located at 224 N. Hubbard Ave or more particularly described as all of Lot 9 and the S 12 ½ feet of Lot 10, Block 47, Original Town, Minden, Kearney County, Nebraska.

Lieske opened the hearing at 6:10 pm. Police Chief, Jim Huff presented photos taken December 14, 2017 of the property to be added to the record. Jordan stated a notice of hearing was sent via certified mail to Gray and the certified mail receipts are also to be added to the record.

No one spoke in favor of or in opposition. Lieske closed the hearing at 6:14 pm.

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Agenda Item #8, Consider Issuance of Order of Condemnation for the property located at 224 N. Hubbard Ave or more particularly described as all of Lot 9 and the S 12 ½ feet of Lot 10, Block 47, Original Town, Minden, Kearney County, Nebraska.

Carlson motioned to issue an Order of Condemnation stating all buildings on the property needed to be demolished within 120 days. Evans seconded. On roll call, the following voted aye: Evans, Sumstine, and Carlson. Absent and not voting: Jones. Motion carried.

Agenda Item #9 Consider the approval of draw #4 for $4,000, this amount will be drawn on CDBG 15 for Downtown revitalization with the Nebraska Department of Economic Development

Sumstine motioned to approve Draw #4 for $4,000 and Carlson seconded. On roll call, the following voted aye: Evans, Sumstine, and Carlson. Absent and not voting: Jones.

Agenda Item #10, Consider Approval of Resolution Adopting the Revolving Loan Fund Plan as approved by Rural Development in accordance with the Rural Economic Development Grant project.

RESOLUTION NO. 1674

WHEREAS, THE CITY OF MINDEN, NEBRASKA is submitting an application for a $300,000 Rural Economic Development Grant which will establish a revolving loan fund for the purpose of sustaining rural economic development and job creation projects; and

WHEREAS, THE CITY OF MINDEN is committing $60,000 from its economic development funds to meet the matching dollar requirements for creating a revolving loan fund, and these matching funds wit! remain in the newly created revolving loan fund; and

WHEREAS, KEARNEY COUNTY HEALTH SERVICES is the recipient for the initial 0% interest loan for ten years for the renovation of the laboratory and radiology departments to maximize space, update the departments into one area and prepare for the installation of new medical equipment; and

WHERE AS, THE CITY OF MINDEN is an eligible Rural Utility Service borrower and is therefore eligible to participate in the Rural Economic Development Grant and Loan Program and has legal authority under its Charter to enter into a grant agreement in accordance with the provisions of 7 CFR Part 4280.

NOW, THEREFORE BE IT RESOLVED, that the City Council agrees to the provisions of the USDA regulations including all subparts of the grant agreement and authorizes the City Administrator to represent the City on all commitments and management of the application;

BE IT FURTHER RESOLVED, that the City Council does hereby certify that the project does not violate 4280 .27 regarding ineligible purposes and 4280.30 regarding restrictions on the uses of REDG and REDL funds of 7 CFR Part

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4280 and that there is not conflict of interest, potential conflict of interest, or appearance of a conflict of interest known by the City of Minden; and,

BE IT FURTHER RESOLVED, that the City Administrator and/or City Treasurer be empowered and authorized to requisition grant funds under the program; and,

BE IT FURTHER RESOLVED, that the City Administrator be authorized to execute and deliver on behalf of the City of Minden the certification Form AD-1049, regarding a drug-free workplace program;

BE IT FURTHER RESOLVED, that the appropriate staff be authorized and directed to prepare and execute the necessary documents and certifications in order to carry out the intent of this resolution, subject to the review and approval of Rural Business and Cooperative Development Service loan documents by the City of Minden or its agent, and further subject to other governing documents deemed necessary by the City of Minden or its agent at their sole discretion with such documents prepared by counsel.

BE IT FURTHER RESOLVED, that the CITY OF MINDEN City Council hereby adopts the proposed City of Minden Rural Development Plan and Scope of Work;

Councilmember Evans moved for the adoption of the foregoing Resolution. Councilmember Sumstine seconded the motion.

On roll call the following voted Aye: Evans, Sumstine, and Carlson. The following voted Nay: none. The following were absent and not voting: Jones.

The passage of said Resolution having been consented to by a majority of the members of the City Council, the Mayor declared the Resolution passed and adopted, this 18th day of December 2017.

/s/ Ted Griess
Ted Griess, Mayor

Attest:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

Evans motioned to approve Resolution 1674 and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, and Carlson. Absent and not voting: Jones.

Agenda Item #11, Public Comments.
Dave Bunger, 521 N. Colorado, stated he will be replacing the sidewalk in front of his business and asked about the street light pole pedestal replacement.

Agenda Item #12, Adjournment.

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Carlson motioned to adjourn the meeting at 6:34 p.m. and Evans seconded. On roll call, the following voted aye: Evans, Sumstine, and Carlson. Absent and not voting: Jones. Meeting adjourned.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

(SEAL)