

# City of Minden

P.O. Box 239, 325 N. Colorado  
Minden, Nebraska 68959

phone 308.832.1820  
fax 308.832.1949  
www.MindenNebraska.org



## Minutes of Council Meeting City of Minden, Nebraska February 5, 2018

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in a regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Ted Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, and Roger Jones. Absent: Bob Carlson. The following City Officials were present: Mayor Ted Griess, City Administrator Matt Cederburg and City Clerk Abbey Jordan. Absent: City Attorney Tom Lieske.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance.

Then Griess made the following statement:

“Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting.”

### **Agenda Item #3, Mayoral Announcements.**

**Agenda item #4,** The following item was listed under the agenda item “**consent agenda**” for this meeting:

- a. Consider Approval of Minutes of Previous City Council Meetings
- b. Consider Approval of Bills & Claims for this Council Meeting
- c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
- d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting
- e. Consider Approval to designate Jeff R. Palik of Olsson Associates as Minden’s Licensed Street Superintendent for 2018
- f. Consider Special Designated Liquor Permit for Wednesday, February 21, 2018 from 12:00 PM to 1:00 AM for David W. Bunger and Carolyn Bunger d.b.a. Windmill Studios for a customer appreciation reception being held at the Kearney County Fairgrounds.
- g. Consider Special Designated Liquor Permit for Friday, March 23, 2018 from 10:00 AM to 1:00 AM for David W. Bunger and Carolyn Bunger d.b.a. Windmill Studios for a wedding reception being held at the Kearney County Fairgrounds.

The following bills and claims were submitted for approval under the “consent agenda” and are on file in the office of the City Clerk:

A. Jordan 239.92, A. Eschliman 41.50, Als Old House Repair Llc 10687.50, Big John's Ford, Inc 402.58, Brown Transfer Company 159.19, Carrot Top Industries 154.33, Charter Communications 1359.07, C. Klahn 213.99, City Of Holdrege Landfill

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4043.18, City Of Minden 45.00, City Office Account 3852.55, Dhhs Public Health Division 115.00, Dutton Lainson Co 302.78, Electric Pump 1575.90, Embassy Suites La Vista 422.10, Emergency Medical Products 350.00, Fireprograms 1605.00, First Bank & Trust Co 9414.57, Fyr-Tek, Inc. 433.15, Grayson Tool, Inc 313.00, Hawkins Water Treatment 2177.73, Intellicom Computer Consulting 2403.00, J. Beck 4.57, J. Hlavinka 40.43, Ke Co Health Payment Cntr 55.00, Ke Co Treas Barb Lynn 4500.00, Keep Nebr. Beautiful 50.00, Landmark Implement Carquest 560.17, Lawson Products, Inc. 114.99, Lcl Truck Equipment, Inc 26.22, Lieske, Lieske & Ensz P C, Llo 1752.48, L. Stangl 12.09, Mason's Market 59.38, Michael Todd & Company, Inc. 736.16, Miller & Associates 4313.75, Minden Office Supply, Inc 208.62, Minden Rural Fire Dept. 2878.48, Minden Utility Dept. 5400.14, Minden Volunteer Fire Dept 75.00, Mower Medic Llc 3.06, Municipal Supply-Nebraska 2164.42, Nmc, Inc. 498.20, Northern Safety Co. 110.84, Ne Public Health Environmental 97.00, Olsson Associates 5830.95, Protex Central Inc. 238.00, R. Layton 240.00, Revenue Bond Payment Account 25533.00, Richard G. Young 455.00, Rr Donnelley 57.01, Southern Power District 3397.68, Sunbelt Rentals, Inc 279.60, Usa Blue Book 139.43, Verizon Wireless 806.55, Village Cleaners Inc 253.13

Evans motioned to approve the consent agenda and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, and Jones. Absent and not voting: Carlson. Motion carried.

**Agenda Item #5**, Presentation of Minden Housing Agency's Annual Audit & Report by Carrie Hardage.

Hardage presented the annual audit and report by highlighting the occupancy rate of Minden's units and noting the renovations of the units in process.

**Agenda Item #6**, Consider Minden Housing Agency's request to waive the "Payment In Lieu of Taxes".

Sumstine motioned to approve to waive the "Payment in Lieu of Taxes" and Evans Seconds. On roll call, the following voted aye: Evans, Sumstine, and Jones. Absent and not voting: Carlson. Motion carried.

**Agenda Item #7**, Presentation of Jensen Memorial Library Annual Report by Library Director, Janene Hill.

Hill stated that card holders and visitor numbers went up from last year. The number of events has stayed the same. The major purchase for the year was an addition of a microfilm reader and digital copies of recent years of the Minden Courier. There are currently three staff members taking classes to get public librarian certification. She noted that the library's accreditation is due again and the process has been revised from past cycles.

**Agenda Item #8**, Presentation of WWTP Blower Engineering assessment by Ryan Hurst, City Utilities Superintendent.

Hurst presented Olsson and Associates assessment of the current blowers at the WWTP. Only 2 of the current 3 blowers are still operational. Hurst recommended the Gardner Den blower and VFD both from Electric Pump bringing the total project cost to \$49,690 which also includes engineering, painting, and electrical, some of which will be performed by the City. This blower is projected to have an annual savings of \$1650 in electricity.

**Agenda Item #9**, Consider approval of WWTP Blower Engineering replacement for approximately \$47,340

Evans motioned for the approval of WWTP Blower replacement project cost of \$49,690. Sumstine seconded. On roll call the following voted aye: Evans, Sumstine, and Jones. Absent and not voting: Carlson. Motion carried.

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**Agenda Item #10**, Consider Approval of ordinance amending Section 10-39, Pit Bull Dogs, of the Minden Municipal Code of the City of Minden, Kearney County, Nebraska, Second Reading.

Sumstine introduced Ordinance No. 1231 for its second reading.

## ADOPTING ORDINANCE ORDINANCE NO. 1231

AN ORDINANCE TO AMEND CHAPTER 10, ARTICLE II, DOGS OF THE MUNICIPAL CODE OF MINDEN, KEARNEY COUNTY, NEBRASKA, BY AMENDING SECTION 10-39 AS THE SAME RELATES TO PIT BULL DOGS; AND PROVIDING FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

Jones seconded. On roll call the following voted aye: Evans, Sumstine, and Jones. Absent and not voting: Carlson. Motion carried.

**Agenda Item #11** Consider approval of Ordinance amending Section 46-1, Manufactured Homes and Trailers, of the Minden Municipal Code of the City of Minden, Kearney County, Nebraska, First Reading.

Jones introduced Ordinance No. 1232 for its first reading.

## ADOPTING ORDINANCE ORDINANCE NO. 1232

AN ORDINANCE TO AMEND CHAPTER 46, ARTICLE I, MANUFACTURED HOMES AND TRAILERS OF THE MUNICIPAL CODE OF MINDEN, KEARNEY COUNTY, NEBRASKA, BY AMENDING SECTION 46-1 AS THE SAME RELATES TO DEFINITIONS; AND PROVIDING FOR PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

Evans seconded. On roll call the following vote aye: Evans, Sumstine, and Jones. Absent and not voting: Carlson. Motion carried.

**Agenda Item #12**, Consider Approval of payment to Miller & Associates in the amount of \$3,860 for DTR Phase II grant administration services for CDBG 15-DTR-104.

Jones motioned to approve payment of \$3,860 to Miller & Associates; drawn on CDBG 15-DTR-104. Sumstine seconded. On roll call the following voted aye: Evans, Sumstine, and Jones. Absent and not voting: Carlson. Motion carried.

**Agenda Item #13**, Consider Approval of draw #6 for \$3,266.15; this amount will be drawn on CDBG 15-DTR-104 from NE Dept. of Economic Development

Evans motioned to approve draw #6 for \$3,266.15, drawn on CDBG 15-DTR-104. Sumstine seconded. On roll call the following voted aye: Evans, Sumstine, and Jones. Absent and not voting: Carlson. Motion carried.

**Agenda Item #14**, Consider Approval of payment to Al's Old House Repair, LLC in the amount of \$9000 for Façade Improvement Program at 345 N. Colorado for CDBG 15-DTR-104.

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Sumstine motioned to approve payment to Al's Old House Repair, LLC in the amount of \$9000 for CDBG 15-DTR-104. Jones seconded. On roll call the following voted aye: Evans, Sumstine, and Jones. Absent and not voting: Carlson. Motion carried.

**Agenda Item #15**, Consider Approval of payment to Al's Old House Repair, LLC in the amount of \$1687.50 for Façade Improvement Program at 347 N. Colorado for CDBG 15-DTR-104

Evans motioned to approve the payment to Al's Old House Repair, LLC in the amount of \$1687.50 for CDBG 15-DTR-104. Sumstine seconded. On roll call the following voted ay: Evans, Sumstine, and Jones. Absent and not voting: Carlson. Motion carried.

**Agenda Item #16**, Consider Approval of draw #7 for \$5937.50; this amount will be drawn on CDBG 15-DTR-104 from NE Dept. Economic Development.

Evan motioned to approve draw #7 for \$5937.50 on CDBG 15-DTR-104. Sumstine seconded. On roll call the following voted aye: Evans, Sumstine, and Jones. Absent and not voting: Carlson. Motion carried.

**Agenda Item #17**, Consider Approval of Memorandum of Understanding forming the Greater Nebraska Cites (GNC).

Jones motioned to approve the Memorandum of Understanding forming the GNC, with annual dues of \$5,000 for Minden. Sumstine seconded. On roll call the following voted aye: Evans, Sumstine, and Jones. Absent and not voting: Carlson. Motion carried.

**Agenda Item #18**, Discussion of Street Resurfacing and Paving Options.

Addressing Campbell Street, city resident Terry Christiansen noted Campbell, both East and West, are in terrible condition, on a street with high traffic. Cederburg mentioned potential bond funding options with details to be presented at the February 20<sup>th</sup> meeting.

**Agenda Item #19**, Public Comments.

Jordan reminded everyone that the next meeting is Tuesday, Feb. 20. Tom Barnes, 441 W Lexington, appreciates the work the City does.

**Agenda Item #20**, Adjournment.

Jones motioned to adjourn the meeting at 7:03 p.m. and Evans seconded. On roll call, the following voted aye: Evans, Sumstine, and Jones. Absent and not voting: Carlson. Meeting adjourned.

/s/ Ted Griess  
Ted Griess, Mayor

ATTEST:  
/s/ Abbey Jordan  
Abbey Jordan, City Clerk

(SEAL)