

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
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www.MindenNebraska.org



Minutes of Council Meeting City of Minden, Nebraska October 15, 2018

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in a regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Roger Jones, Larry Evans, and Teresa Sumstine. Absent: Bob Carlson. The following City Officials were present: City Attorney Tom Lieske, Mayor Ted Griess, City Administrator Matt Cederburg, and City Clerk Abbey Jordan.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance.

Then Griess made the following statement:

"Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item if it is deemed necessary. Please state your name and address prior to commenting."

Agenda Item #3, Mayoral Announcements. Griess noted Bandfest was a success the previous weekend. Griess reminded council the Christmas lights were started to be put up for the season. Griess read a thank you from David and Kent Piester for all the kind gestures made by the city with George Piester's passing. Griess read a thank you from Suez for selecting their company to ice pigging the water lines in Minden.

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting:

- a. Consider Approval of Minutes of Previous City Council Meetings
- b. Consider Approval of Bills & Claims for this Council Meeting
- c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
- d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting
- e. Consider Approval of Olsson Associates letter of agreement for Street Superintendent & Consulting Services.
- f. Consider Special Designated Liquor Permit for Sunday, November 4, 2018 from 12:00 PM to 11:59 PM for David & Carolyn Bunger d.b.a. Windmill Studios for a fundraiser.

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

A. Jordan 703.04, Amazon 5.24, American Public Works Assoc 360, Baker & Taylor 464.51, Black Hills Energy 174.76, City Of Hastings 209.76, City Of Holdrege Landfill 4,238.83, Cooperative Producers, Inc. 1,350.94, Core & Main Lp 1,168.34, Dana F Cole & Company Llp 1200, Dollar General-Regions 410526 71.22, Elliott Equipment Co. 180, Ems Billing 354.88,

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Fifth Street Printing 191.2, Foremost Promotions 1,776.94, Gary Braun Electric 987.7, Graczyk Sprinklers 427.42, Grayson Tool, Inc 20, Hawkins Water Treatment 3,441.49, Holmes Plbg.& Htg Supp Co 48.71, Industrial Systems Inc 114.6, Intellicom Computer Consulting 1009, J. Hill 243.35, Jan Carter 130, Jims Ok Tire Minden Llc 1,092.50, Knispel Custom Carpentry 7,241.04, Kristina Casillas 30, L. Stangl 13.71, Landmark Implement Carquest 25.98, Logan Contractors Supply 10.97, Mason's Market 140.13, Matheson Tri-Gas Inc 37.2, Midwest Tapes 330.91, Minden Hardware 395.97, Minden Lumber & Concrete Co. 731.7, Minden Office Supply, Inc 571.64, Municipal Supply-Nebraska 389.87, N T & T 81.19, Napa Auto Parts 226.45, Ncma 454.44, Ne Ag Specialties 20, Ne State Treasurer 56.99, Nebraska Dhhs 1626.13, Nebraska Library Commission 500, Neofunds 400, Olsson Associates 37,445.47, One Call Concepts Inc 45.03, Oriental Trading 210.35, Platte Valley Communications 320.7, Police Officer Assoc Of Ne 125, Premier Pyrotechnics Inc 5,000.00, Runions Wholesale, Inc 3,283.85, Ryan Hurst 95, Southeast Library System 130, Southern Power District 28.45, Subway 150.96, The Library Store 87.84, Tyler Technologies 1,400.00, Usa Blue Book 88.26, Verizon Wireless 805.01, Western Pathology Consult Inc 79.3, Wex Bank 3,629.78, William D Simmerman 1,619.32, Xerox Capital Services Inc 163.49.

Evans motioned to approve the consent agenda with the elimination of item 4e and Sumstine seconded. On roll call, the following voted aye: Jones, Evans, and Sumstine. Absent/Not Voting: Carlson. Motion carried.

Agenda Item #5, Treasury Report, August & September 2018

Item was tabled. No action taken.

Agenda Item #6, Budget Report, September 2018

Item was tabled. No action taken.

Agenda Item #7, Public Hearing for the Planning Grant CDBG Application.

Lieske opened the public hearing at 6:09 pm.

Lori Ferguson of South Central Economic Development District and Kelly Gewecke with Nebraska Department of Economic Development notified council they are present for any questions or concerns that may arise. Ferguson explained the grant is for \$505,000 for working capital and equipment purchases at Royal with no physical expansion. The funds are made available through the Department of Economic Development. Brenda Tanfield, CFO at Royal, expanded on the uses of the funds from economic development.

Lieske closed the public hearing at 6:17 pm.

Agenda Item #8, Consider Approval of Resolution Authorizing Chief Elected Official to Sign an Application for CDBG Funds.

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Exhibit B: Authorizing Resolution

RESOLUTION AUTHORIZING CHIEF ELECTED OFFICIAL TO SIGN AN APPLICATION FOR CDBG FUNDS

Whereas, the City of Minden, Nebraska, is an eligible unit of a general local government authorized to file an application under the Housing and Community Development Act of 1974 as amended for Small Cities Community Development Block Grant Program, and,

Whereas, the City Council of the City of Minden, Nebraska, has obtained its citizens' comments on community development and housing needs; and has conducted public hearing(s) upon the proposed application and received favorable public comment respecting the application which for an amount of \$505,000.00 for; direct assistance in the form of a loan to Royal Engineered Composites, to fund working capital and equipment purchases associated with company expansion. \$5,000 of the grant funding will be used for grant administration, and

NOW, THEREFORE, BE IT RESOLVED BY

The City Council of the City of Minden, Nebraska, that the Mayor be authorized and directed to proceed with the formulation of any and all contracts, documents or other memoranda between the City of Minden, Nebraska and the Nebraska Department of Economic Development so as to effect acceptance of the grant application.

/s/ Ted Griess

Signed

Mayor

Title

10/15/2018

Date

Sumstine motioned to approve the Resolution No. 1688 Authorizing Chief Elected Official to Sign an Application for CDBG funds and Jones seconded. On roll call, the following voted aye: Jones, Evans, and Sumstine. Absent/Not Voting: Carlson. Motion carried.

Agenda Item #9, Consider Approval and Adoption of Citizen Participation Plan for Royal's CDBG grant.

Griess outlined the exhibits presented and the participation that Royal will have with the grant.

Evans motioned to approve and adoption of citizen participation in CDBG grant and Sumstine seconded. On roll call, the following voted aye: Jones, Evans, and Sumstine. Absent/Not Voting: Carlson. Motion carried.

Agenda Item #10, Consider Approval of the Four Factor Analysis and Resolution Adopting the Analysis.

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Resolution 1689

WHEREAS, The Mayor and City Council of the City of Minden, Nebraska believe that language assistance is a vital service for those who speak English less than very well; and

WHEREAS, access to translation and language assistance services is a right of all citizens of Minden; and

WHEREAS, the Mayor and City Council of the City of Minden desire to provide essential services upon request to all Minden residents, to guarantee access to vital information and documents for those needing language assistance:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Minden, Nebraska that to provide these services, the adherence to assisting those persons with Limited English Proficiency is necessary. The City has therefore designated Abbey Jordan, City Clerk, as the Limited English Proficiency local contact. Abbey will maintain an ongoing record of requests for LEP services and, if requested, will also maintain a record of services provided.

PASSED AND APPROVED THIS 15th DAY OF OCTOBER, 2018.

/s/ Ted Griess

Mayor

ATTEST:

/s/ Abbey Jordan

Abbey Jordan, Clerk

Sumstine motioned to approve the four factor analysis and Resolution 1689 and Jones seconded. On roll call, the following voted aye: Jones, Evans, and Sumstine. Absent/Not Voting: Carlson. Motion carried.

Agenda Item #11, Consider Approval Authorizing the Mayor to sign the Memorandum of Understanding between the City, Royal Engineered Composites, SCEDD, and NEDED.

Evans motioned to approve authorizing the Mayor to sign the memorandum of understanding and Sumstine seconded. On roll call, the following voted aye: Jones, Evans, and Sumstine. Absent/Not Voting: Carlson. Motion carried.

Agenda Item #12, Consider Approval to Authorize and name SCEDD as the NDO for Royal's Project.

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Jones motioned to approve to name SCEDD as the NDO for Royal's Project and Sumstine seconded. On roll call, the following voted aye: Jones, Evans, and Sumstine. Absent/Not Voting: Carlson. Motion carried.

Agenda Item #13, Update on Uninhabitable House and Order of Condemnation at 536 N Kearney.

Griess provided an overview of events and the original date of October 29, 2018 stands for completion of events to review homes living conditions. No action taken.

Agenda Item #14, Consider Approval of Resolution showing adequate insurance carried with respect to City's Combined Utilities Bond.

RESOLUTION NO. 1690

WHEREAS, the City of Minden has property that is known as Combined Utilities property which is financed through Utility bonds issued by the City of Minden; and, and is required to maintain insurance on such property; and,

WHEREAS, the City of Minden is required to maintain insurance on such property in an amount that is adequate to restore or replace said property to the extent necessary to make the Combined Utilities property operable in an efficient and proper manner in order to carry out the City's obligations under the Ordinance creating the Utility bonds; and,

WHEREAS, the Mayor and the City Council of the City of Minden shall annually, after the end of each fiscal year adopted by the City of Minden for the Combined Utilities bonds, examine the amount of the insurance carried by the City of Minden with respect to the Combined Utilities property and approve the amount of said insurance as being adequate in amount to restore and replace said property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MINDEN;

That the City Council of the City of Minden has examined the insurance coverage on the Combined Utilities property which is financed through Utility bonds, which insurance is in the amount of \$622,913 per location and \$1,868,739 in the aggregate for the City's Utility/Power stations and which insurance is in the amount of \$18,687,083 in the aggregate for all other locations including the City's Water Treatment Plant and the City's Wastewater Plant, and finds that such insurance is of an adequate amount and approves the same.

Passed and approved this 15th day of October, 2018.

/s/ Ted Griess
Ted Griess, Mayor

Attest:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

Evans motioned to approve Resolution 1690 and Sumstine seconded. On roll call, the following voted aye: Jones, Evans, and Sumstine. Absent/Not Voting: Carlson. Motion carried.

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Agenda Item #15, Consider Approval of Purchase of 2018 Hustler mower from Big John's Ford for \$11,263.27 for the Parks and Rec Dept.

Alan Eschliman, Parks Superintendent, overviewed the model selection and uses.

Jones motioned to approve the purchase of 2018 Hustler mower and Evans seconded. On roll call, the following voted aye: Jones, Evans, and Sumstine. Absent/Not Voting: Carlson. Motion carried.

Agenda Item #16, Consider Approval of Minor Subdivision for Todd Jensen, Don Phillips, and Joy Phillips at the corner of Palmer and Webster.

Sumstine motioned to approve of minor subdivision for Todd Jensen, Don Phillips, and Joy Phillips at the corner of Palmer and Webster and Jones seconded. On roll call, the following voted aye: Jones, Evans, and Sumstine. Absent/Not Voting: Carlson. Motion carried.

Agenda Item #17, Consider Approval of Minor Subdivision for Don Phillips and Joy Phillips at 778 W Palmer.

Jones motioned to approve of minor subdivision for Don Phillips and Joy Phillips at 778 W Palmer and Sumstine seconded. On roll call, the following voted aye: Jones, Evans, and Sumstine. Absent/Not Voting: Carlson. Motion carried.

Agenda Item #18, Consider Approval of Minor Subdivision for Todd Jensen at 707 S Webster.

Evans motioned to approve of minor subdivision for Todd Jensen at 707 S Webster and Jones seconded. On roll call, the following voted aye: Jones, Evans, and Sumstine. Absent/Not Voting: Carlson. Motion carried.

Agenda Item #19, Consider Approval of Ordinance amending Section 82-80, speed limit on First Street, of the Municipal Code.

Griess outlined citizens have requested to lower the speed limit and outlined the change of speed limit will require a traffic study. Chief Huff outlined the research into the regulations to change the speed limit. No action taken.

Agenda Item #20, Public Comments.

James Huff, Police Chief, announced the bi-annual drug take back will take place on October 27th at the police station.

Agenda Item #21, Adjournment.

Sumstine motioned to adjourn at 6:40 pm and Jones seconded. On roll call, the following voted aye: Jones, Evans, and Sumstine. Absent/Not Voting: Carlson. Motion carried.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk
(SEAL)