City of Minden
P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org

The Christmas City
Minden NEBRASKA

Minutes of Council Meeting
City of Minden, Nebraska
April 2, 2018

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in a regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

President Evans called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Bob Carlson, Roger Jones, and Teresa Sumstine. The following City Officials were present: City Administrator Matt Cederburg and City Clerk Abbey Jordan. Absent: City Attorney Tom Lieske and Mayor Ted Griess.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, President Evans led those in attendance in the Pledge of Allegiance.

Then Evans made the following statement:

> "Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting."

Agenda Item #3, Mayoral Announcements. None.

Agenda item #4, The following item was listed under the agenda item "**consent agenda**" for this meeting:

a. Consider Approval of Minutes of Previous City Council Meetings
b. Consider Approval of Bills & Claims for this Council Meeting
c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting
e. Consider Special Designated Liquor Permit for Saturday, May 19, 2018 from 12:00 PM to 1:00 AM for David W. Bunger and Carolyn Bunger d.b.a. Windmill Studios for a wedding reception being held at the Kearney County Fairgrounds.

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

A. Jordan 190.28, Black Hills Energy 942.64, Bnsf Railway Co. 92.25, Budget Heating & A/C 223.00, J. Carter 800.75, Central Fire & Safety Co 109.00, Charter Communications 1347.37, City Of Minden 45.00, Core & Main Lp 531.11, Kim Carver Specialized Hauling 75.00, D & M Security 75.00, Eakes Office Plus 694.88, First Bank & Trust Co 9414.57, Gd Concrete Construction 3375.00, Grayson Tool, Inc 35.00, Hawkins Water Treatment 1370.85, Intoximeters Inc 298.50, Island Supply Welding Co 139.50, John Deere Financial 138.89, Johnstone Supply 119.74, K&K Auto Repair Inc 1115.79, Ke Co Treas Barb Lynn 4500.00, Landmark Implement Carquest 82.74, Layne Christensen Co. 16398.73, League Of Nebr. Municipalities 45.00, Lieske, Lieske & Ensz P C, Llo 1381.20, Mason's Market 159.01, M. Cederburg 27.25, Minden Office

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Supply, Inc 672.41, Minden Rural Fire Dept. 135.87, Minden Utility Dept. 4506.55, William D Simmerman 580.29, Nebraskaland Diesel & Repair 575.18, Ne Public Health Environmental 63.00, Olsson Associates 6499.34, Physio-Control, Inc. 2282.76, Presto X Co. 63.00, Raynor Doors Of Ce Ne Inc 68.00, Recreation Supply Co 2736.87, Rek Enterprises Llc 52.16, Rembolt Ludtke Llp 907.50, Revenue Bond Payment Account 25533.00, Richard G. Young 455.00, Southern Power District 3397.68, Summit Corporation 117.22, Travelers 263.00, Ultra-Chem Inc 293.00, Usa Blue Book 320.78, Village Cleaners Inc 223.93.

Sumstine motioned to approve the consent agenda and Jones seconded. On roll call, the following voted aye: Evans, Carlson, Jones, and Sumstine. Motion carried.

Agenda Item #5, Treasury Report, February 2018.

Tabled until the April 16, 2018 meeting.

Agenda Item #6, Budget Report, February 2018.

Tabled until the April 16, 2018 meeting.

Agenda Item #7, Presentation of Audit Report for Fiscal Year 2016 (Oct 2016 through Sept 2017), by Dana F. Cole & Company.

Karen Labenz from Dana F. Cole presented the Unmodified Audit Report, which is the highest standard. No action taken.

Agenda Item #8, Consider Approval of Chautauqua Park future use map.

Tabled until the April 16, 2018 meeting.

Agenda Item #9, Consider Approval of Chautauqua Bandshell design & bid to begin construction.

Tabled until April 16, meeting.

Agenda Item #10, Consider Approval of payment to GD Concrete Construction, Inc. in the amount of $3375.00 for Façade Improvement Program at 347 N. Colorado for CDBG 15-DTR-105.

Sumstine motioned to approve the payment to GD Concrete Construction, Inc. in the amount of $3375.00 for Façade Improvement Program at 347 N. Colorado and Jones seconded. On roll call the following voted aye: Evans, Sumstine, Carlson and Jones. Motion carried.

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Agenda Item #11, Consider Approval of draw #9 for $1875.00; this amount will be drawn on CDBG 15-DTR-105 from NE Dept. of Economic Development.

Sumstine motioned to approve draw #9 for $1875.00 on CDBG 15-DTR-105 from NE Dept. of Economic Development and Carlson seconded. On roll call the following voted aye: Evans, Sumstine, Carlson and Jones. Motion carried.

Agenda Item #12, Discussion of Utility Bills Format.

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Cederburg proposed the change of utility bill format from the current 8x11 paper statement and envelope to a post card mailing format. The goal is to encourage the use of e-billing for monthly payments. The change of format would result in cost savings of close to $10,000 a year due to labor and cost of supplies. Downsides to the format change include the concern of privacy and getting lost easier. The soonest that this change would be implemented is the end of 2018. No action taken.

Agenda Item #13, Approval of Preliminary Plat for Lots 1 and 2, CRS Subdivision being the North 246 feet of the North Half of the East Half of the Northeast Quarter of the Northeast Quarter (N l/2 E l/2 NE l/4 NE l/4), of Section Twelve (12), Township Six (6) North, Range Fifteen (15) West of the Sixth Principal Meridian, Kearney County, Nebraska, EXCEPT the East 385 feet thereof; TOGETHER WITH the South 210 feet of the North 456 feet of the East Half of the Northeast Quarter of the Northeast Quarter (E l/2 NE l/4 NE l/4), of Section Twelve (12), Township Six (6} North, Range Fifteen (15) West of the Sixth Principal Meridian, Kearney County, Nebraska, EXCEPT the East 400 feet thereof.

Carlson motioned to approve the Preliminary Plat for Lots 1 and 2, CRS Subdivision and Sumstine seconded. On roll call the following voted aye: Evans, Sumstine, Carlson and Jones. Motion approved.

Agenda Item #14, Approval of Preliminary Plat for Lot 1, CRS Second Subdivision, a tract of land being the West 266.0 feet of the South 325.0 feet of the North Half of the Southeast Quarter of the Northeast Quarter of the Northeast Quarter (N1/2 SE1/4 NE1/4 NE1/4) of Section Twelve (12), Township Six (6) North, Range Fifteen (15) West of the Sixth Principal Meridian, Kearney County, Nebraska.

Carlson motioned to approve the Preliminary Plat for Lot 1, CRS Second Subdivision and Sumstine seconded. On roll call the following voted aye: Evans, Sumstine, Carlson and Jones. Motion approved.

Agenda Item #15, Approval of Preliminary Plat for Lot 1, CRS Third Subdivision, a tract of land being part of the Northwest Quarter of the Northeast Quarter (NW l/4 NE l/4) of Section Twelve (12), Township Six (6) North, Range Fifteen (15) West of the Sixth Principal Meridian, Kearney County, Nebraska, more particularly described as follows: Referring to the Southeast Corner of the Northwest 1/4 of the Northeast 1/4 of said Section 12 and assuming the East line of said Northwest 1/4 of the Northeast 1/4 as bearing NORTH and all bearings contained herein are relative thereto; thence NORTH on the aforesaid East line a distance of 115.0 feet to the ACTUAL PLACE OF BEGINNING; thence continuing NORTH on the afore described course a distance of 224.0 feet; thence S 89°56' W parallel with the South line of said Northwest 1/4 of the Northeast 1/4, a distance of 350.97 feet; thence SOUTH parallel with the aforesaid East line a distance of 224.0 feet; thence N 89°56' E parallel with the aforesaid South line a distance of 350.97 feet to the place of beginning. Containing 1.80 acres, more or less.

Carlson motioned to approve the Preliminary Plat for Lot 1, CRS Third Subdivision and Sumstine seconded. On roll call the following voted aye: Evans, Sumstine, Carlson and Jones. Motion approved.

Agenda Item #16, Discussion of City Infrastructure Improvements for DTR Grant Funds.

Carlson motioned to enter a closed session for the discussion of City Infrastructure Improvements and Jones seconded. On roll call the following voted aye: Evans, Carlson, and Jones. Voting nay: Sumstine.

Carlson motioned to exit closed session at 7:05 pm and Jones seconded. On roll call the following voted aye: Evans, Sumstine, Carlson, and Jones.

Agenda Item #17, Public Comments. None.

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Agenda Item #18, Adjournment.

Jones motioned to adjourn the meeting at 7:06 p.m. and Carlson seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Meeting adjourned.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

(SEAL)