City of Minden
P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
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www.MindenNebraska.org

The Christmas City
Minden NEBRASKA

Minutes of Council Meeting
City of Minden, Nebraska
January 7, 2019

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in a regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Roger Jones, Teresa Sumstine, and Bob Carlson. The following City Officials were present: Mayor Ted Griess, City Administrator Matt Cederburg, and City Clerk Abbey Jordan. Absent: City Attorney Tom Lieske.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance.

Then Griess made the following statement:

> "Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item if it is deemed necessary. Please state your name and address prior to commenting."

Agenda Item #3, Mayoral Announcements. Griess thanked the volunteers serving on the boards and fireman. Griess commended the City for another year of Christmas Lights.

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting:

a. Consider Approval of Minutes of Previous City Council Meetings
b. Consider Approval of Bills & Claims for this Council Meeting
c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting
a. Consider Mayoral Appointments of:
    - Sue Yant to the Library Board for a term of 1/7/2019 to 12/31/2022
    - Angie Oberg to the Library Board for a term of 1/7/2019 to 12/31/2022
    - Tim Beck to the Board of Adjustments for a term of 1/7/2019 to 12/31/2021
    - Deb Granger to the Planning and Zoning Commission for a term of 1/7/2019 to 12/31/2021
    - Kevin Krull to the Planning and Zoning Commission for a term of 1/7/2019 to 12/31/2021
    - Terry Christensen to the Planning and Zoning Commission for a term of 1/7/2019 to 12/31/2021
    - Rob Armstrong to the Parks and Recreation Board for a term of 1/7/2019 to 12/31/2020
    - Joe Anderson to the Parks and Recreation Board for a term of 1/7/2019 to 12/31/2020
    - Monica Miller to the Tree Board for a term of 1/7/2019 to 12/31/2021
    - Don Phillips to the Tree Board for a term of 1/7/2019 to 12/31/2021
    - Sam Stadler to the Airport Authority with a term ending 12/31/2020
b. Consider Approval of Volunteer Firefighter, Travis Oltman

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

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Accent Wire-Tie 831.5, Bill's Plumbing & Htg. Inc 65, Black Hills Energy 782.63, Blue 360 Media 211.58, D & M Security 75, Dana F Cole & Company Llp 5500, Dutton Lainson Co 10709.31, Eakes Office Plus 1200.92, Elliott Equipment Co. 240, Ems Billing 929.54, Fifth Street Printing 593.51, Galls, Llc 101.35, Grayson Tool, Inc 84, Ke Co Treas Barb Lynn 5000, Kearney Co. Clrk Myra Johnson 601, Kearney County Community Foundation 1000, Knispel Custom Carpentry 4208.13, Landmark Implement Carquest 374.76, Lieske, Lieske & Ensz P C, Llo 1784.25, Logan Contractors Supply 711, Mailfinance 657.6, Mason's Market 181.77, Meritain Health 43811.2, Minden Office Supply, Inc 309.39, Minden Utility Dept. 4618.08, Napa Auto Parts 122.24, Ne Public Health Environmental 73, One Call Concepts Inc 13.98, Platte Valley Communications 99, R. Jack 69.54, Revenue Bond Payment Account 22838, Sandry Fire Supply Llc 300.54, Southern Power District 3122.85, Subsurface Solutions 7074.98, The Minden Courier 233.91, Tri Chem Corporation 613.02, Tri City Sign Company 5211.97, Tyler Technologies 4100, Usa Blue Book 92.23, Usps 689.9, Verizon Wireless 806.73, Village Cleaners Inc 211.1, Wex Bank 3513.19, Witmer Associates Inc. 228.92.

Evans motioned to approve the consent agenda and Sumstine seconded. On roll call, the following voted aye: Jones, Evans, Sumstine, and Carlson. Motion carried.

Agenda Item #5, Treasury Report, August & September 2018.

Cederburg presented information for the Treasury Report for August and September. No Action Taken.

Agenda Item #6, Approve General Administration Contract with South Central Economic Development District, Inc. in the amount of $5,000 for grant administration services for CDBG 18-ED-004.

Griess gave a brief background on the contract. Lori Ferguson, SCEDD, thanked the council for allowing her to be present and she is looking forward to start the project.

Jones motioned to approve General Administration Contract and Carlson seconded. On roll call, the following voted aye: Jones, Evans, Sumstine, and Carlson. Motion carried.

Agenda Item #7, Consider Approval of Sub-Recipient Agreement with South Central Economic Development District, Inc for CDBG 18-ED-004.

Cederburg reminded the council that the total loan was for $505,000 with $5,000 to SCEDD for grant administration and the remaining going to Royal, with $250,000 of the loan forgivable. Loan payments are deferred for one year with the term of the loan for 48-months at 0% with monthly payments due to SCEDD. He went on to remind the council that the project was to create 20 jobs which must be maintained for 12 months with semi-annual reports that SCEDD must file with the state every July and January, of which they will share with the city.

Carlson motioned to approve Sub-Recipient Agreement with SCEDD and Evans seconded. On roll call, the following voted aye: Jones, Evans, Sumstine, and Carlson. Motion carried.

Agenda Item #8, Consider Approval of Interlocal Agreement with the City of Franklin and the Villages of Wilcox, Axtell, and Kenesaw for the use of the Electronic Transonde Utility Locator.

Evans asked how long the agreement will take place. Questions were raised about damage repair costs. No Action Taken.

Agenda Item #9, Consider Approval of Payment for the Façade Improvement Program for CDBG 15-DTR-105 to Tri City Sign Company in the amount of $5,211.97 for the project at 310 N Colorado.

Sumstine motioned to approve Façade Improvement Program to Tri City Sign Company and Jones seconded. On roll call, the following voted aye: Jones, Evans, Sumstine, and Carlson. Motion carried.

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Agenda Item #10, Consider Approval of Draw #19 for $2,895.48 this amount will be drawn on CDBG 15-DTR-105 from NE Dept. of Economic Development.

Evans motioned to approve the payments for the Draw #19 for $2,895.48 and Sumsitne seconded. On roll call, the following voted aye: Jones, Evans, Sumstine, and Carlson. Motion carried

Agenda Item #11, Public Comments.

No public comments were made.

Agenda Item #12, Adjournment.

Jones motioned to adjourn at 6:21 pm and Sumstine seconded. On roll call, the following voted aye: Jones, Evans, Sumstine, and Carlson. Motion carried.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

(SEAL)