

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Minutes of Council Meeting
City of Minden, Nebraska
April 1, 2019

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in a regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Teresa Sumstine, Bob Carlson and Roger Jones. Absent: Larry Evans. The following City Officials were present: Mayor Ted Griess, City Administrator Matt Cederburg, and City Clerk Abbey Jordan. Absent: City Attorney Tom Lieske.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance.

Then Griess made the following statement:

"Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item if it is deemed necessary. Please state your name and address prior to commenting."

Agenda Item #3, Mayoral Announcements. Griess talked about the train blocking the Colorado crossing for two weeks on April 2nd. Griess distributed contact information for a BNSF representative and asked those present to reach out if possible.

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting:

- a. Consider Approval of Minutes of Previous City Council Meetings
- b. Consider Approval of Bills & Claims for this Council Meeting
- c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
- d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

Black Hills Energy 324.06, Bnsf Railway Co. 95.02, Charter Communications 1341, D & M Security 75, Eakes Office Plus 810.72, First Bank & Trust Co 9414.57, J. Kevin Benson 350, Jan L. Carter 130.9, John Deere Financial 34.03, Johnstone Supply 60.6, Ke Co Health Payment Cntr 2075, Ke Co Treasurer 5000, Knispel Custom Carpentry 4533.68, Lawson Products, Inc. 222.83, Lieske, Lieske & Ensz P. C., Llo 1000, Lieske, Lieske & Ensz P. C., Llo 701.05, Logan Contractors Supply 1848, Mailfinance 657.6, Mason's Market 42.42, Meritain Health 20772.29, Midwest Laboratories 142.5, Midwest Radar & Equipment 160, Miller & Associates 760, Minden Machine Shop Inc 632.5, Minden Utility Dept. 4764.5, Ne Public Health Environmental 53, Olsson Associates 1000, Oneill Heinrich Damkroger 496, Platte Valley Communications Of Kearney, Inc. 388.5, Rek Enterprises Llc 246.27, Revenue Bond Payment Account 22838, Sandry Fire Supply Llc 339.13, Southern Power District 3222.51, The Minden Courier 269.82, Tyler Technologies 5462.96, Usa Blue Book 234.41, Verizon Wireless 632.02, Village Cleaners Inc 29.2, William D. Simmerman 301.56.

Jones motioned to approve the consent agenda and Carlson seconded. On roll call, the following voted aye: Sumstine, Jones, and Carlson. Absent/Not Voting: Evans. Motion carried.

Agenda Item #5, Presentation of Bar Screen Project by Utilities Superintendent, Ryan Hurst.

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Ryan Hurst, Utilities Superintendent, discussed the budget tracking sheet and the project was under budget. The bar screen has been processing materials since the weather turned cold for 20 days, which was a good test of the product. Ryan described the process for the screen and stated more items are being removed before the plant has to process them than what was initially thought. Stated long term a compactor may need to be purchased to remove biologic matter from the bar screen to allow it to pass through the wastewater plant instead of being taken to the landfill.

Agenda Item #6, Consider Approval of Ordinance creating Street Improvement Project No. 2018-5.

Jones introduced Ordinance 1242, first reading:

ORDINANCE NO. 1242

AN ORDINANCE OF THE CITY OF MINDEN, NEBRASKA CREATING STREET IMPROVEMENT PROJECT NO. 2018-5; DEFINING THE BOUNDARIES AND LIMITS THEREOF; PROVIDING FOR PAVING, GRADING, CURBING, GUTTERING, AND OTHER NECESSARY AND INCIDENTAL WORK; PROVIDING FOR THE PAYMENT OF SUCH IMPROVEMENTS AND OTHER INCIDENTAL EXPENSES BY THE ISSUANCE OF WARRANTS, BOND ANTICIPATION NOTES AND BONDS; PROVIDING FOR ASSESSMENT OF THE COSTS OF SUCH IMPROVEMENTS AGAINST THE PROPERTY SPECIALLY BENEFITED THEREBY AND THE LEVY OF GENERAL TAXES; PROVIDING FOR THE PUBLICATION OF THIS ORDINANCE; AND RELATED MATTERS

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MINDEN, NEBRASKA:

Section 1. The Mayor and Council of the City of Minden, Nebraska (the "City") hereby find and determine as follows:

- (a) Pursuant to Section 18-2001 to 18-2004, inclusive, Reissue Revised Statutes of Nebraska, as amended (the "Act"), the City is authorized to grade, curb, gutter, and pave any unpaved street or alley that intersects a paved street for a distance of not to exceed one block on either side of such paved street.
- (b) Brown Avenue in the City is a paved street and the Act authorizes the City to pave 10th Street for a distance of one block west of its intersection with Brown Avenue.
- (c) It is necessary, desirable, advisable, and in the best interest of the City to grade, curb, gutter, and pave 10th Street for a distance of not to exceed one block west of its intersection with Brown Avenue under and pursuant to the Act, such work to be known as Street Improvement Project No. 2018-5 of the City of Minden, Nebraska (the "Project").

Section 2. The Project is hereby authorized to be constructed pursuant to the Act and shall include the grading, curbing, guttering, and paving of 10th Street for a distance of not to exceed one block west of its intersection with Brown Avenue including all incidental drainage improvements.

Section 3. The property to be included in the Project consists of the area described as follows:

The outer boundaries of the project consist of a boundary line which encompasses all of the lots abutting 10th Street from the intersection of Tower Avenue to the intersection of Brown Avenue / Highway 10, including such section of 10th Street.

Section 4. The City's special engineer, Olsson Associates, Grand Island, Nebraska (the "Engineer"), has been engaged to prepare detailed plans and specifications for the Project. Prior to the letting of bids for the construction of the Project, the Engineer shall submit the plans and specifications for and an estimate of the costs of the Project to the Mayor and Council for approval.

Section 5. The City shall advertise for bids for the construction of the improvements to be made in the District in accordance with all applicable provisions of law. Upon acceptance of any bid therefor, the Mayor and Clerk are authorized to enter into a contract on behalf of the City for such work, and such contract shall be executed by the Mayor and attested by the Clerk. The City Council shall have and hereby reserves the right to reject any and all bids received.

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Section 6. The costs of the Project shall be paid for at public cost.

Section 7. For the purpose of paying the costs of the Project, the Mayor and Council may issue warrants or bond anticipation notes of the City in the form and manner provided by law. To effect the final payment and retirement of such warrants and bond anticipation notes, or to pay for any of the improvements authorized herein, the Mayor and Council shall issue bonds in the manner and form provided by law and shall assess the costs of such improvements to the property in the Project area in proportion to the benefits derived from such improvements.

Section 8. If any section or other part of this Ordinance is for any reason held invalid, the invalidity thereof shall not affect the validity of any other provision of this Ordinance.

Section 9. All ordinances, resolutions or orders, or parts thereof in conflict with the provisions of this Ordinance, are to the extent of such conflict or conflicts hereby repealed.

Section 10. This Ordinance shall be published in the manner and form provided by law and shall take effect and be in full force from and after its due passage, approval and publication as provided by law.

Sumstine seconded. On roll call, the following voted aye: Sumstine, Jones, and Carlson. Absent/Not Voting: Evans. Motion carried.

Agenda Item #7, Consider Approval of Resolution amending Section 10.01, Group Insurance Program, of the Personnel Manual.

Sumsine motioned to enter closed session at 6:20 pm and Jones seconded. On roll call, the following voted aye: Sumstine, Jones, and Carlson. Absent/Not Voting: Evans. Motion carried

Jones motioned to exit closed session at 6:38 pm and Jones seconded. On roll call, the following voted aye: Sumstine, Jones, and Carlson. Absent/Not Voting: Evans. Motion carried

RESOLUTION NO. 1694

Whereas, Section 10.01 of the City of Minden Personnel Manual states that:

The City pays the entire premiums on all regular, full-time employees and qualified regular, part-time employees. Any regular full-time or qualified regular part-time employee will be eligible for this benefit after one (1) month waiting period beginning the 1st of every month. The City also pays a percentage, as set by motion of the Council, of the dependent insurance for regular, full-time employees and qualified regular part-time employees who participate in the dependent insurance program. Any claims on the Health/Accident insurance policy will be submitted by the employee to the designated insurance company. Any employee, who participates in the employee insurance program and has reached twenty-five years of employment with the City, will have the entire employee monthly insurance premium paid by the City. The remaining family monthly insurance premium (if applicable) will be paid by the employee.

The program includes:

1. Major Medical
2. Dental Program
3. Well Care
4. Eye Care
5. Hospitalization
6. Life Insurance
7. Short-Term Disability
8. Long-Term Disability

For regular employees, the City pays the cost of the group insurance and the employee pays a monthly premium for dependent coverage determined the remainder. Premiums paid by the employee for health and dental insurance coverage are automatically deducted on a pre-tax basis.

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



To be eligible for this coverage, the employee and dependents must meet the eligibility requirements as set forth in the City of Minden Employee Benefit Plan as restated October 1, 2010.

It is the responsibility of the employee to notify the payroll department of a qualifying event to include a change in dependent eligibility status.

Whereas, the City Council of the City of Minden is desirous of making certain changes to said requirement;

Now Therefore Be It Resolved, by the City Council of the City of Minden, Kearney County, Nebraska, that Section 10.01 of the City of Minden Personnel Manual be amended to read as follow, to wit:

The City pays the entire premiums on all regular, full-time employees and qualified regular, part-time employees. Any regular full-time or qualified regular part-time employee will be eligible for this benefit after one (1) month waiting period beginning the 1st of every month. The City also pays a percentage, as set by motion of the Council, of the dependent insurance for regular, full-time employees and qualified regular part-time employees who participate in the dependent insurance program. Any claims on the Health/Accident insurance policy will be submitted by the employee to the designated insurance company.

The program includes:

1. Major Medical
2. Dental Program
3. Well Care
4. Eye Care
5. Hospitalization
6. Life Insurance
7. Short-Term Disability
8. Long-Term Disability

For regular employees, the City pays the cost of the group insurance and the employee pays a monthly premium for dependent coverage determined the remainder. Premiums paid by the employee for health and dental insurance coverage are automatically deducted on a pre-tax basis.

To be eligible for this coverage, the employee and dependents must meet the eligibility requirements as set forth in the City of Minden Employee Benefit Plan as restated October 1, 2010.

It is the responsibility of the employee to notify the payroll department of a qualifying event to include a change in dependent eligibility status.

Dated this 1st day of April, 2019.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

Carlson motioned to approve Resolution 1694 and Tom Lieske stated employees that have already reached 25 years of service as of April 1st, 2019 will continue to have both the employee portion and family portion of health care paid for by the City and Sumstine seconded. On roll call, the following voted aye: Sumstine, Jones, and Carlson. Absent/Not Voting: Evans. Motion carried

Agenda Item #8, Public Comments.

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



No public comments were made.

Agenda Item #9, Adjournment.

Carlson motioned to adjourn at 6:42 pm and Jones seconded. On roll call, the following voted aye: Sumstine, Jones, and Carlson. Absent/Not Voting: Evans. Motion carried

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

(SEAL)