

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Minutes of Council Meeting
City of Minden, Nebraska
December 2, 2019

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in a regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:02 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, Bob Carlson. The following City Officials were present: City Attorney Tom Lieske, Mayor Ted Griess, City Administrator Matt Cederburg, and City Clerk Abbey Jordan. Those who were absent: Council Member Roger Jones.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance.

Then Griess made the following statement:

"Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item if it is deemed necessary. Please state your name and address prior to commenting."

Agenda Item #3, Mayoral Announcements. Griess gave kudos to the street crew for keeping the streets cleaned. Griess announced the new Whippet Wash is now open.

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting:

- a. Consider Approval of Minutes of Previous City Council Meetings
- b. Consider Approval of Bills & Claims for this Council Meeting
- c. Consider Acceptance of Excused Absence of Mayor or Council Member(s).
- d. Consider Reports that are Enclosed in the Council Packets for this Council Meeting

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

911 Custom 63.97, A. Jordan 23.20, Central Community College 1000.00, Core & Main Lp 3998.23, D. Fischer 165.00, Emergency Medical Products 110.20, First Bank & Trust Co 7631.64, Gary Braun Electric 224.88, Gd Concrete Construction 20050.31, Gd Concrete Construction 67474.09, John Deere Financial 182.91, Ke Co Health Payment Cntr 121.00, Ke Co Treasurer 5100.00, Landmark Implement Carquest 515.96, Lieske, Lieske & Ensz P. C., Llo 1000.00, Lieske, Lieske & Ensz P. C., Llo 320.50, Macqueen Emergency Group 7699.83, Mason's Market 101.93, M. Cederburg 36.91, Michael Todd & Company, Inc. 5019.93, Miller & Associates 18800.00, Minden Chamber Of Commerce 2650.00, Minden Exchange Bank & Trust 6654.13, Minden Utility Dept. 3606.67, Ncma 521.31, Ne Public Health Environmental 18.00, Ne State Treasurer 35.16, Ne Water Resources Assoc 105.00, Ne Municipal Clerks Assoc 35.00, Nmc, Inc. 695.28, Nppd O&M 20111.00, Ohio National Life Ins Co 4550.00, Olsson Associates 6201.26, Presto X Co. 109.00, R. Hurst 200.00, Sleuth Software 2204.00, Spectrum Business 1388.65, Minden Courier 263.29, Village Cleaners Inc 627.42.

Evans motioned to approve the consent agenda and Carlson seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson. Absent and not voting: Jones. Motion carried.

Agenda Item #5, Public Hearing, Condemnation Hearing for the Property at 705 N. Yates Avenue or more Particularly Described as the East 70' South of the Railroad Right-of-way, Block 27, Railroad Addition, Minden, Kearney County, Nebraska.

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



The Condemnation 705 N. Yates discussion will be continued until December 16th.

Evans stated that himself, Cederburg, and Darin Fischer had walked through the house earlier in the day. Evans said that repairs are currently in process and the City asked to walk through again in a couple of weeks.

Carlson motioned to table the hearing until the December 16, 2019 City Council meeting and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson. Absent and not voting: Jones. Motion carried.

Agenda Item #6, Public Hearing to receive input on the progress of Community Development Block Grant 15-DTR-105.

Lieske opened the public hearing at 6:07 p.m. and asked for anyone wishing to speak for or against the project. Luke Dutcher & Joene Crocker, of Miller & Associates, commented on the projects completed during the project. Joene Crocker discussed the removal of architectural barriers along with improvements to several business façade improvements and city infrastructure improvements to pedestrian lighting, curb, and gutter. The total amount for the project was \$514,969.92 and the grant amount was \$349,999.30. Lieske closed the public hearing on 6:10 p.m.

No action taken.

Agenda Item #7, Consider Approval of Change Order #3 for the Downtown Sidewalk Improvements – Phase 1 for an increase of \$14,832.00 for actual quantities installed.

Dutcher stated the change order is due to the concrete work for water valves and water line stops that Midlands Contracting did along with the overruns and underruns on the project's materials.

Carlson motioned to approve Change Order #3 for the Downtown Sidewalk Improvements – Phase 1 and Evans seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson. Absent and not voting: Jones. Motion carried.

Agenda Item #8, Consider Approval of Amendment #1 to the Agreement with Miller & Associates for Engineering Services for the Downtown Revitalization Phase 2 project increasing the Resident construction Services by an additional \$4,600.

Evans motioned to change the amendment #1 to the Agreement with Miller & Associates for Engineering Services for the Downtown Revitalization Phase 2 project increasing the Resident construction Services by an additional \$4,600. Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson. Absent and not voting: Jones. Motion carried.

Agenda Item #9, Consider Approval of Payment for the Downtown Revitalization II for CDBG 15-DTR-105 to GD Concrete Construction, Inc. in the amount of \$87,524.40 for Public Facilities & Infrastructure.

Carlson motioned for approval of the payment to GD Concrete in the amount of \$87,524.40 in two separate checks of one for \$67,474.09 and the second check for \$20,050.31. Evans seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson. Absent and not voting: Jones. Motion carried.

Agenda Item #10, Consider Approval of Payment for the Downtown Revitalization II for CDBG 15-DTR-105 to Miller & Associates. in the amount of \$18,800.00 for Architectural Barriers.

Evans motioned for the payment to Miller & Associates of \$18,800 and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson. Absent and not voting: Jones. Motion carried.

Agenda Item #11, Consider Approval of Draw #29 for \$67,474.09; this amount will be drawn on CDBG 15-DTR-105 from NE Dept. of Economic Development.

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Carlson motioned to approve Draw #29 for \$67,474.09. Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson. Absent and not voting: Jones. Motion carried.

Agenda Item #12, Consider Acceptance of the Certificate of Substantial Completion of the Downtown Sidewalk Improvements – Phase 1 project.

Carlson motioned to accept the substantial completion for Downtown Sidewalk Improvements – Phase 1 project and Evans seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson. Absent and not voting: Jones. Motion carried.

Agenda Item #13, Public Comments

Tami Hanson, owner of Pedley Drug, asked for a clarification on the design of the railings on the ramps on the west side of the downtown square.

After public comments, Griess recommended adding a closed session for a personnel discussion. Evans motioned to enter closed session for the purpose of discussing personnel and in the protection of the public interest at 6:42 p.m. On roll call, the following voted aye: Evans, Sumstine, Carlson. Absent and not voting: Jones. Motion carried.

Sumstine motioned to exit closed session and enter open session at 7:17 p.m. On roll call, the following voted aye: Evans, Sumstine, Carlson. Absent and not voting: Jones. Motion carried.

Agenda Item #14, Adjournment.

Carlson motioned to adjourn at 7:17 pm and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson. Absent and not voting: Jones. Meeting adjourned.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

(SEAL)