City of Minden
P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org

The Christmas City
Minden NEBRASKA

Minutes of Council Meeting
City of Minden, Nebraska
February 10, 2020

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in a regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, Roger Jones, Bob Carlson. The following City Officials were present: Mayor Ted Griess, City Administrator Matt Cederburg, and City Clerk Abbey Jordan. Absent: City Attorney Tom Lieske.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance.

Then Griess made the following statement:

> "Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item if it is deemed necessary. Please state your name and address prior to commenting."

Agenda Item #3, Mayoral Announcements. Griess reminded all that the next meeting is Tuesday, February 18, 2020 at 6:00 p.m.

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting:

a. Consider Approval of Minutes of Previous City Council Meetings
b. Consider Approval of Bills & Claims for this Council Meeting
c. Consider Acceptance of Excused Absence of Mayor or Council Member(s).
d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting
e. Consider Special Designated Liquor Permit for the Minden Country Club on Friday, March 27, 2020 from 6 p.m. to 1 a.m.at the Kearney County Fairgrounds.

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

A. Jordan 246.00, Assoc For Rural & Small Libraries 150.00, Black Hills Energy 1246.32, Blue 360 Media 225.42, Central Community College 150.00, Central District Health Dept 99.00, C. Bartholomew 20.55, Cintas 234.83, Core & Main Lp 430.32, Danko Emergency Equip. Co 1626.50, Dutton Lainson Co 7847.50, Fifth St Printing 3200.73, First Bank & Trust Co 2205.09, Fyr-Tek, Inc. 482.55, General Traffic Controls 267.00, Grayson Tool 110.80, Isw 9.92, Jims Ok Tire 129.50, K&K Auto Repair 136.18, Ke Co Court 49.00, Ke Co Health Payment Cntr 226.00, Ke Co Treasurer 5100.00, Kearney Powersports 75.95, Keep Nebr. Beautiful 50.00, Landmark Implement Carquest 367.44, League Of Nebr. Municipalities 351.00, Lieske, Lieske & Ensz P. C., Llo 2562.50, Lieske, Lieske & Ensz P. C., Llo 1000.00, Mason's Market 15.98, Matheson Tri-Gas 54.11, Miller & Associates 642.00, Minden Exchange Bank & Trust 6654.13, Minden Hardware 187.19, Minden Office Supply 485.61, Minden Utility Dept. 2824.67, Municipal Automation 253.56, Ne Public Health Environmental 18.00, Ne Statewide Arboretum 264.00, Nmc 304.50, Nppd 147804.09, One Call Concepts 8.46, Presto X Co. 55.00, Rek Enterprises Llc 71.14, Southern Power District 50.03, Spectrum Business 1413.21, The Lockmobile Inc. 219.05, The Minden Courier 130.95, Tyler Technologies 1593.53, Ultra Chem 987.08, Usa Blue Book 428.79, Verizon Wireless 700.37, Village Cleaners 252.50, Wex Bank 3828.84, Woods Aitken Llp 4006.50.

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Evans motioned to approve the consent agenda and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Jones, and Carlson. Motion carried.

Agenda Item #5, Consider Approval to conduct a housing study for the City of Minden per recommendation from the CRA, presentation by Levi Adam, SCEDD.
Adam reviewed the housing study service that SCEDD can provide. He also stated that a grant is available to pay for half of the study if approved. The application is due by March 3rd.
Carlson motioned to approve to conduct a housing study and Evans seconded. On roll call, the following voted aye: Evans, Sumstine, Jones, and Carlson. Motion carried.

Agenda Item #6, NPPD Presentation by Ed Schrock, NPPD.

Schrock showed a short video highlighting the last year of challenges for NPPD. No action taken.

Agenda Item #7, Presentation of 2019 Jensen Memorial Library Annual Report by Library Director, Janene Hill.

Hill presented the statistics of 2019 to the council. No action taken.

Agenda Item #8, Consider Approval to let for bid a bathroom building at Chautauqua Park.

Alan Eschliman, Park and Rec Superintendent, reviewed the bid specifications for the building. The council wished to add an awning over the restroom doors.

Evans motioned to let for bid a bathroom building at Chautauqua Park with the addition of an awning and concrete beneath it. Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Jones, and Carlson. Motion carried.

Agenda Item #9, Status Update on Order of Condemnation for the property located at 1205 N. Colorado Avenue, Minden, NE or more particularly described as all of Lots 1-6, Block 2, Gilman's Second Addition, Minden, Kearney County, Nebraska.

Marshall Nelson stated he is waiting for All American Sewer to cap the water and sewer lines before the house can be burned down.

No action taken.

Agenda Item #10, Council Action on Order of Condemnation for the property located at 1205 N. Colorado Avenue, Minden, NE or more particularly described as all of Lots 1-6, Block 2, Gilman's Second Addition, Minden, Kearney County, Nebraska.

Jones motioned to table the action on the Order of Condemnation for the property located at 1205 N Colorado to the April 6, 2020 council meeting or earlier if a demo permit is submitted. On roll call, the following voted aye: Evans, Sumstine, Jones, and Carlson. Motion carried.

Agenda Item #11, Consider Approval of Resolution amending Section 3.02, Recruitment and Selection, of the City of Minden Personnel Manual.

RESOLUTION NO. 1705

Whereas, Section 3.02 of the City of Minden Personnel Manual details recruitment and selection of position vacancies; and,

Whereas, the City Council of the City of Minden is desirous of making certain changes to said requirement;

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Now Therefore Be It Resolved, by the City Council of the City of Minden, Kearney County, Nebraska, that Section 3.02 of the City of Minden Personnel Manual be amended to read as follow, to wit:

When vacancies occur, the City of Minden may post advertisements for applications on the City bulletin boards, the internet home page, post a job advertisement in the Minden Courier, and list the job with Workforce Development, the State of Nebraska job placement service. For a specialized position or when necessary to meet equal employment opportunity objectives, additional publicity shall be directed to community organizations, educational institutions, and other government entities. Advertisements may also be placed in appropriate professional journals, and in and/or out-of-state newspapers.

The City Administrator, with advice from Supervisors/Department Heads, is responsible for personnel actions of the City including hiring, firing, promoting, and demoting employees. When a potential employee applies for a position, the City Administrator may request necessary relevant tests for the position. Several different testing processes may be employed and the type of test may include an oral interview, psychological test, skill test, mechanical test, written examination, or any other required test. Applicants judged to be superior by the testing process shall be considered for employment. The City reserves the right to conduct a background check, including a motor vehicle record check, and pre-employment drug screening on all applicants.

Dated this 10th day of February, 2020.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

Carlson motioned to approve Resolution #1705 and Jones seconded. On roll call, the following voted aye: Evans, Sumstine, Jones, and Carlson. Motion carried.

Agenda Item #12, Consider Approval of Resolution for the signing of the Year-End Certification of City Street Superintendent Form for 2019.

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RESOLUTION

SIGNING OF THE YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT FORM 2019

Resolution No. 1706

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Incentive Payment;

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31st of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of City Street Superintendent form;

Whereas: The NDOT requires that such certification shall also include a copy of the meeting minutes showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of City Street Superintendent form shall be signed by the Mayor or Village Board Chairperson and shall include a copy of a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent form by the Mayor or Village Board Chairperson.

Be it resolved that the Mayor ☑ Village Board Chairperson ☐ of City of Minden
(Check one box) (Print Name of Municipality)
is hereby authorized to sign the attached Year-End Certification of City Street Superintendent form.

Adopted this 10th day of Feb (Month), 2020 at Minden, Nebraska.

City Council/Village Board Members

Larry Evans
Teresa Sumstine
Bob Carlson
Roger Jones

City Council/Village Board Member Evans
Moved the adoption of said resolution
Member Sumstine Seconded the Motion
Roll Call: 4 Yes Ø No Ø Abstained Ø Absent
Resolution adopted, signed and billed as adopted.

Attest:
Abbey Jordan
(Signature of Clerk)

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Evans motioned to approve Resolution #1706 and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Jones, and Carlson. Motion carried.

Agenda Item #13, Problem Gambling Awareness Proclamation
Mayor Griess read the following proclamation.

MARCH PROBLEM GAMBLING AWARENESS MONTH

WHEREAS, there are individuals and families in our community adversely affected by problem gambling; and

WHEREAS, compulsive gambling is often hidden from family members, social services and mental health professionals; and

WHEREAS, compulsive gambling often occurs in combination with other disorders such as chemical dependency and depression; and

WHEREAS, it is important to raise awareness of the warning signs of compulsive gamblers and connect them with professional help.

NOW, THEREFORE, I, Ted Griess, Mayor of Minden, Nebraska, do hereby proclaim March 2020, as "**Problem Gambling Awareness Month**" and urge citizens to learn more about the consequences of problem gambling and help available through the Nebraska Gamblers Assistance Program.

Date: 2-10-2020 Signed: Ted Griess
Mayor Ted Griess

Agenda Item #15, Public Comments. Ron Terrel, 121 N Kearney, shared his concerns about himself and his wife not being able to place his trash can in the street. He also voiced concerns about the number of vehicles on the property at 141 N Kearney. No action taken.

Agenda Item #14, Discussion on Zoning and City Limits.
Jones motioned to enter closed session due to protection of the public interest at 7:07 p.m. Carlson seconded. On roll call, the following voted aye: Evans, Sumstine, Jones, and Carlson. Motion carried.

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Jones motioned to enter open session at 7:25 p.m. and Evans seconded. On roll call, the following voted aye: Evans, Sumstine, Jones, and Carlson. Motion carried.

Agenda Item #16, Adjournment.

Evans motioned to adjourn at 7:26 pm and Jones seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Meeting adjourned.

_____
Ted Griess, Mayor

ATTEST:

_____
Abbey Jordan, City Clerk

(SEAL)