City of Minden
P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org

The Christmas City
Minden NEBRASKA

Minutes of Council Meeting
City of Minden, Nebraska
April 6, 2020

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in a regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Larry Evans, Teresa Sumstine, Bob Carlson, and Roger Jones. The following City Officials were present: Mayor Ted Griess, City Administrator Matt Cederburg, City Attorney Tom Lieske, and City Clerk Abbey Jordan.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance.

Then Griess made the following statement:

> "Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item if it is deemed necessary. Please state your name and address prior to commenting."

Agenda Item #3, Mayoral Announcements. Griess saluted the fire department for their efforts that morning. Griess also advised that a rusty colored water is because of the fire and the work on the west water tower.

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting:

a. Consider Approval of Minutes of Previous City Council Meetings
b. Consider Approval of Bills & Claims for this Council Meeting
c. Consider Acceptance of Excused Absence of Mayor or Council Member(s).
d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting
e. Consider Special Designated Liquor Permit for the Minden Country Club on Saturday, May 23, 2020 from 12 p.m. to 1 a.m.at the Kearney County Fairgrounds.
f. Consider Special Designated Liquor Permit for Windmill Studios on Friday, November 13, 2020 from 6 p.m. to 1 a.m.at the Kearney County Fairgrounds

The following bills and claims were submitted for approval under the "consent agenda" and are on file in the office of the City Clerk:

911 Custom 3232.00, A. Jordan 43.15, A. Christensen 250.00, Bk Commodities Inc. 924.90, Black Hills Energy 769.41, Bnsf Railway Co. 97.87, C. Beck 37.38, C. Klahn 242.66, Cummins Central Power, Llc 979.69, D & M Security 225.00, D. Ramsey 230.05, Dollar General-Regions 410526 14.17, Dutton Lainson Co 480.65, Eakes Office Plus 968.05, Emergency Medical Products 3681.42, First Bank & Trust Co 4874.16, Fifth Street Printing 1777.22, Gary Braun Electric 287.47, Hawkins Water Treatment 2003.48, Isw 53.96, Jims Ok Tire Minden Llc 125.50, Johnson Service Company 18844.25, K. Smith 2314.33, Ke Co Treasurer 5100.00, Landmark Implement Carquest 392.70, League Of Nebr. Municipalities 26.00, Lieske, Lieske & Ensz P. C., Llo 2468.75, Lieske, Lieske & Ensz P. C., Llo 1000.00, Mason's Market 53.49, Matheson Tri-Gas Inc 57.21, Miller & Associates 2353.80, Minden Exchange Bank & Trust C 6654.13, Minden Hardware 433.95, Minden Office Supply, Inc 901.89, Minden Public Schools 5000.00, Minden Utility Dept. 4441.93, Municipal Supply-Nebraska 1178.42, Ne Society Of Cpa's 155.00, Nphe 153.00, Olsson Associates 840.47, One Call Concepts Inc 43.45, Overhead Door Of Kearney 168.50, Presto X Co. 55.00, Quadient Leasing 657.60, The Minden Courier 162.00, Usa Communications 120.72, Verizon Wireless 714.17, Village Cleaners Inc 212.24, Ward Laboratories, Inc 208.75, Wex Bank 3979.36.

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Evans motioned to adopt all items and extract 4b from the consent agenda. Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, Jones. Motion carried.

Agenda Item #4b, Consider Approval of Bills & Claims for this Council Meeting

Evans extracted claims and sited Nebraska State Statute 17-606 as the reason.

Carlson motioned to Approve agenda item 4b, Bills & Claims for this Council Meeting, that was extracted from the consent agenda and Sumstine seconded. On roll call, the following voted aye: Carlson, Jones, and Griess. The following voted nay: Evans and Sumstine. Motion carried.

Agenda Item #5, Consider Approval of Minor Subdivision for Lot "M" and the West 10.0 feet of Lot "N", Evan's Addition to Minden, Kearney County, Nebraska for Mason's Market.

Carlson motioned to Approve the Minor Subdivision of Lot "M" and the West 10.0 feet of Lot "N" and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #6, Consider Approval and Acceptance of bid from Morton Buildings for the Restroom Building at Chautauqua Park for $92,757.

Marc Willis, Morton Buildings, answered concerns of the new restrooms at Chautauqua Park.

Jones motioned to approve and select the bid and Carlson seconded. On roll call, the following voted aye: Sumstine, Carlson, and Jones. The following voted nay: Evans. Motion carried.

Agenda Item #7, Utilities Project Updates from Utilities Superintendent, Darin Fischer.

Utilities Superintendent, Darin Fischer, stated that the City has to contain their backwash water from the water treatment plant. City had one year to get a plan together. Chris Miller of Miller and Associates has been working on the project. Miller has a plan to pull out the necessary minerals and chemicals prior to the water going to the creek.

Cederburg stated the plan has to be completed in 2 years. By April 2021, the construction plans must be to NDEQ for review and construction completed by April of 2022. The plan is to have bid specs ready by August or September of 2020. Miller spoke stating he hopes to have the bid process going in June of 2021.

Fischer also stated that Johnson Service has started the first round of sewer main jetting again. The lift stations were also cleaned. Fischer also provided updates on the water treatment plant electrical upgrades. The electrician is working on the project and has encountered problems which were expected.

No action taken.

Agenda Item #8, Consider Approval of NPPD project for approximately $40,429.08 for removal of 2 existing transformers, install new poles and one new transformer for the High School Track area.

James Widdifield, Minden Public Schools superintendent, gave an update for the track updates for Minden Public Schools. He addressed concerns of accessibility around the track and grandstands. Cederburg gave an update of the transformers to be removed and the new one to be installed.

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Carlson motioned to Approve the NPPD project for removal of 2 existing transformers, install new poles and one new transformer for the High School Track area and Jones seconded. On roll call, the following voted aye: Sumstine, Carlson, and Jones. The following voted nay: Evans. Motion carried.

Agenda Item #9, Status Update on Order of Condemnation for the property located at 1205 N. Colorado Avenue, Minden, NE or more particularly described as all of Lots 1-6, Block 2, Gilman's Second Addition, Minden, Kearney County, Nebraska.

Marshall Nelson, Manager of Pioneer Village, stated that Nathan Cramer with All American Sewer hopes to cap the sewer and water lines within the next week. Once this is done, then the demo permit can be completed and the fire department can proceed to burn the house. No action taken.

Agenda Item #10, Council Action on Order of Condemnation for the property located at 1205 N. Colorado Avenue, Minden, NE or more particularly described as all of Lots 1-6, Block 2, Gilman's Second Addition, Minden, Kearney County, Nebraska.

No action taken.

Agenda Item #11, Council Action on Order of Condemnation for the property located at 531 E. 4th Street, Minden, NE or more particularly described as the West 60' of Lots 1 & 2, Block 35, Original Town, Minden, Kearney County, Nebraska.

Thomas Baker, owner of 531 E. 4th, gave an update of improvements and a timeline of remaining repairs. Baker agreed to complete all repairs as listed on the October 7, 2019 Order of Condemnation, tearing the garage down, have a state electrical inspection completed, and a final inspection.

Sumstine motioned to rescind the 11-18-2019 Order of Condemnation for the property located at 531 E. 4th Street, Minden, NE or more particularly described as the West 60' of Lots 1 & 2, Block 35, Original Town, Minden, Kearney County, Nebraska. and Evans seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #12, Council Issuance of Order of Condemnation for the property located at 531 E. 4th Street, Minden, NE or more particularly described as the West 60' of Lots 1 & 2, Block 35, Original Town, Minden, Kearney County, Nebraska.

Carlson motioned to Issue an Order of Condemnation for the property located at 531 E. 4th Street, Minden, NE for the repairs as listed on the 11-18-19 order plus a state electrical inspection if required or a city electrical inspection, garage/shed to be torn down, a final inspection by the city, and all to be completed by September 1, 2020. Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #13, Status Update on of Order of Condemnation for the property located at 247 W. Hawthorne Street, Minden, NE or more particularly described as the North ½ of Lot 11 and All of Lot 12, Block 7, Pearson's Addition, Minden, Kearney County, Nebraska.

Cederburg gave an update of the property from the owner. No actions have been taken by owner; the city will take over. No action taken.

Agenda Item #14, Consider Issuance of Notice to Proceed on the Order of Condemnation dated 12-16-2019 for the property located at 247 W. Hawthorne Street, Minden, NE or more particularly described as the North ½ of Lot 11 and All of Lot 12, Block 7, Pearson's Addition, Minden, Kearney County, Nebraska.

No action taken per Lieske's recommendation.

Agenda Item #15, Consider Approval of Letter of Agreement with Olsson Associates for Storm Sewer Drainage Improvements Between Kearney and Hubbard Avenues from 5th Street to 9th Street not to exceed $43,300.

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Cederburg expressed budget concerns of the drainage and suggested adding it to the Capital Improvement for 10 Year Plan.

Evan motioned to table the Letter of Agreement with Olsson Associates for Storm Sewer Drainage Improvements Between Kearney and Hubbard Avenues from 5th Street to 9th Street Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

Agenda Item #16, Consider Approval of armor coat street maintenance for approximately $26,500.

Street Supervisor, Chris Klahn, stated the importance of the armor coating of the streets marked for the council.

Carlson motioned to approve the armor coat street maintenance and Jones seconded. On roll call, the following voted aye: Sumstine, Carlson, and Jones. The following voted nay: Evans. Motion carried.

Agenda Item #17, Consider Approval of Memorandum of Understanding with Two Rivers Public Health Department for the protection of Minden's residents against the spread of communicable disease, illness, and poisoning.

Evans motioned to enter closed session due to protection of the public interest at 7:26 p.m. Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson and Jones. Motion carried.

Sumstine motioned to go into open session and Evans seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson and Jones. Motion carried. No action taken. MOU was tabled until further clarification is received.

Agenda Item #18, Consider Approval of City's COVID-19 Leave Policy.

Evans motioned to approve the City's COVID-19 Leave Policy effective March 30, 2020 and Carlson seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson and Jones. Motion carried.

Agenda Item #19, COVID-19 update concerning City operations.

Griess advised residents and business owners to visit the City of Minden's website to view the updates as they change frequently.

Agenda Item #20, Consider Approval of Police Chief Contract.

Carlson motioned to approve the Police Chief Contract and Jones seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson and Jones. Motion carried.

Agenda Item #21, Public Comments. No comments were made.

Agenda Item #22, Adjournment.

Jones motioned to adjourn at 8:17 pm and Sumstine seconded. On roll call, the following voted aye: Evans, Sumstine, Carlson, and Jones. Motion carried.

_____
Ted Griess, Mayor

ATTEST:

_____
Abbey Jordan, City Clerk

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