

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Minutes of Council Meeting
City of Minden, Nebraska
June 21, 2021

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in regular session in the Fire Hall and via Zoom per Nebraska State Statute 84-1411 (7)(a) during the declared Covid-19 emergency by Governor Ricketts; pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Teresa Sumstine, Bob Carlson, and Jack Yant. The following City Officials were present: Mayor Ted Griess, City Administrator Matt Cederburg, City Attorney Tom Lieske, and City Clerk Abbey Jordan. Absent: Council Member Larry Evans.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Griess led those in attendance in the Pledge of Allegiance.

Then Griess made the following statement:

“Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Fire Hall. In addition, for public inspection, there is located on the table on the east side of the Fire Hall, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting.”

Agenda Item #3, Mayoral Announcements. Griess reminded all that the Independence holiday will be observed Monday, July 5th. The next council meeting will be Tuesday, July 6th. Cederburg reminded the council the fireworks show is Friday, July 2nd at 10pm after the Legion baseball game.

Agenda item #4, The following items were listed under the agenda item “**consent agenda**” for this meeting:

- a) Consider Approval of Minutes of Previous City Council Meetings
- b) Consider Approval of Bills & Claims for this Council Meeting
- c) Consider Acceptance of Excused Absence of Mayor or Council Member(s)
- d) Consider Reports that are Enclosed in the Council Packets for This Council Meeting

Amazon Capital Services--Supplies 341.18, Aurora Cooperative--Supplies 126.94, Baker & Taylor Books--Supplies 162.34, Black Hills Energy--Utilities 45.17, Blankenau Wilmoth Jarecke Llp--Legal 1,500.00, B. Weber--Training 115.00, Cengage/Gale--Supplies 123.45, City Of Holdrege Landfill--Fees 5,837.52, Collaborative Summer Library Program--Supplies 67.79, Cooperative Producers, Inc.--Supplies 896.28, Crystal Clean Carpet Care--Cleaning 767.00, Dana F Cole & Company, Llp--Fees 195.00, Demco--Supplies 93.70, Dollar General-Regions 410526--Supplies 80.00, Eakes Office Plus--Repairs 188.30, Ed M Feld Equip. Co.--Supplies 59.95, E. Bules--Training 200.00, E. Cline--Maintenance 15.00, Emergency Medical Products--Supplies 143.88, F. Rogers--Cleaning 430.00, Fyr-Tek, Inc.--Supplies 742.02, Icon Enterprises, Inc.--Membership 3,270.00, Intellicom Computer Consulting--Tech/Engineering 1,629.35, Isw--Supplies 175.75, J. Benson--Vegetarian 40,200.00, J. Carter--Repairs 409.25, J. Sorensen--Training 200.00, J. Killoy--Training

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115.00, Joy's Floral & Gifts--Vegetarian 834.75, Ke Co Health Payment Cntr--Training 98.00, Kearney Hub Publishing Co.--Printing 38.00, Kearney Powersports--Supplies 100.65, L. T. Pedley Drug--Supplies 37.47, M. Cederburg--Membership 295.00, Midwest Laboratories--Supplies 447.55, Midwest Radar & Equipment--Tech/Engineering 360.00, Midwest Tapes--Supplies 81.71, Minden Hardware--Supplies 53.08, Minden Lumber & Concrete Co.--Supplies 947.12, Municipal Supply-Nebraska--Supplies 604.47, Napa Auto Parts--Supplies 68.75, Ne Water Resources Assoc--Membership 105.00, Nebraska Municipal Power Pool--Membership 1,609.97, Nmc, Inc.--Maintenance 1,573.05, Nppd Kwh--Utilities 109,648.23, Nppd O&M--Utilities 59,968.23, Penworthy/Media Source--Supplies 106.96, Pony Express Ford--Maintenance 62.35, Presto X Co.--Maintenance 70.00, Quadient Finance Usa, Inc.--Fees 351.50, Rdo Truck Center--Maintenance 419.46, Sos Portable Toilets Inc--Rental 250.00, Southern Power District--Utilities 57.20, Spectrum Business--Utilities 1,462.44, The Library Store--Supplies 89.27, The Minden Courier--Printing 146.26, T. Beck--Printing 218.20, T. Arner--Training 200.00, Tyler Technologies--Training 150.00, Watchguard Video, Inc--Supplies 29.50, Wex Bank--Gas 4,320.58, Xerox Corporation--Fees 399.63, 6-18-21 Payroll--59,059.00.

Carlson motioned to approve the consent agenda and Yant seconded. On roll call, the following voted aye: Sumstine, Carlson, and Yant. Absent: Evans. Motion carried.

Agenda Item #5, Consider Approval to submit DTR application prepared by Miller & Associates.

Joene Crocker stated the application is due September 15, 2021. The project can be \$250,000 to \$400,000 with a 25% match. Prior to submitting the application, the City would need to procure a grant administrator, an engineer, and construction management. The project details and location would need to be determined. The Steering Committee would need to be re-formed along with any program guidelines if needed. A public hearing would also need to be held prior to application submission.

It is anticipated that awards would be in November with release of funds in March. The process has been extended for projects to be 30 months from Notice of Award. The SAM registration guidelines have been changed to only require the City to have a registration. The contractors will not have to have a SAM registration.

Sumstine motioned to approve the submission of the DTR application. Carlson seconded. On roll call, the following voted aye: Sumstine, Carlson, and Yant. Absent: Evans. Motion carried.

Agenda Item # 6, Overview of Application for Re-Certification of City's Leadership Community.

Jennie Kozal reviewed the application submission. The application includes the entire 2014 application with the 2021 updates included after each section. Kozal stated it was amazing to see all that had been accomplished by Minden since the 2014 original Leadership Community application. The 2021 review includes check boxes showing the goals accomplished. Almost every check box is checked which is amazing per Kozal. The Downtown Revitalization Plan, Master Recreational Plan, Housing Study, and the 2013 Comprehensive Study were all utilized for this application.

No action taken.

Agenda Item # 7, Review of City's property damage from the May 2, 2021 Hail Storm and Approval to seek bids for roof damages.

Cederburg reviewed the City buildings that had hail damage. Kevin Krull, with Jones Insurance Group, spoke concerning the damage. Several buildings are still in question as the insurance adjustor believes there is no

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damage. Krull and Cederburg requested an engineer to review them. Firestone, a company supplying several of the roof's materials, believes they are damaged. The City has replacement cost coverage.

The City will be soliciting bids for an insurance company prior to next April. If the repairs are not done prior to this, then the new company will exclude anything that is damaged until it is repaired. Per Nebraska law, any insurance claims made must be repaired within 2 years. The insurance policy held on the date of loss will be responsible for paying the loss claims until 2 years has elapsed.

Lieske has reviewed bidding laws and recommends the City put the roof repairs out for bid as it is above \$30,000. The specifications would be for like or similar material on each roof. Cederburg recommends putting together a group consisting of the City Administrator, a council member, City Attorney, and Krull to look over the bids and provide recommendation(s) to the City Council for contractors.

No action taken.

Agenda Item # 8, Approval of Final Plat for Braun Subdivision, A Tract Of Land Being Part Of The Northwest Quarter (NW ¼) Of Section Eighteen (18), Township Six (6) North, Range Fourteen (14) West, Of The Sixth Principal Meridian, Kearney County, Nebraska, Being Part Of Vacated Block Eighteen (18) Of McCool's Addition To The City Of Minden Together With All Vacated Streets And Alleys Running Through Or Adjacent To That Part Of Said Block: Also Designated For Tax Purposes As Lot "A", And All More Particularly Described As Follows: Beginning At The Southwest Corner Of Said Lot "A" And Also Being The Intersection Of The East Right Of Way Line Of Minden Avenue And The Centerline Of Vacated Palmer Street, Thence N00°16'37"W (Assumed Bearing) On The West Line Of Said Lot "A" And On Said East Right Of Way Line Of Minden Avenue A Distance Of 299.09 Feet To The South Right Of Way Line Of Vacated Campbell Street, Thence N89°41'59"E On Said South Line A Distance Of 327.00 Feet, Thence S00°17'00"E A Distance Of 300.44 Feet To The Centerline Of Said Vacated Palmer Street, Thence S89°56'05"W On Said Centerline A Distance Of 327.03 Feet To The Point Of Beginning, Containing 2.25 Acres More Or.

Gary Braun, property owner, stated he is selling his house and business to separate buyers. In order to sell, the property needs to be divided differently.

RESOLUTION NO. 2021-1719

BE IT RESOLVED by the Mayor and City Council of the City of Minden, Nebraska, that the plat of "BRAUN ADDITION" an addition to the City of Minden, Kearney County, Nebraska, duly made out, acknowledged and certified, and the same hereby is approved, accepted and ordered filed and recorded in the office of the Register of Deeds of Kearney County, Nebraska.

Passed and approved this 21st day of June, 2021.

Ted Griess, Mayor

Attest:

Abbey Jordan, City Clerk

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Yant motioned to approve Resolution No. 2021-1719 and Sumstine seconded. On roll call, the following voted aye: Sumstine, Carlson, and Yant. Absent: Evans. Motion carried.

Agenda Item # 9, Consider Approval of Ordinance amending Section 82-99 (o), No Parking Area designated on Gilman Avenue and Repealing Ordinances 1233 & 1252, to the Minden Municipal Code, Second Reading.

Yant introduced Ordinance No. 1255 for its second reading.

ORDINANCE NO. 1255

AN ORDINANCE TO AMEND CHAPTER 82, ARTICLE V, OF THE MUNICIPAL CODE OF THE CITY OF MINDEN, KEARNEY COUNTY, NEBRASKA, BY AMENDING SECTION 82-99 AS THE SAME RELATES TO PARKING.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MINDEN, KEARNEY COUNTY, NEBRASKA.

Section 1. That Section 82-99 (o), of the Municipal Code of the City of Minden, Kearney County, Nebraska, be amended in the Municipal Code of the City of Minden, the same to read as follows:

Section 82-99 (o). No Parking Area Designated on Gilman Avenue in the City of Minden, Kearney County, Nebraska. It shall be unlawful for the driver of any motor vehicle to park the motor vehicle on the WEST side of Gilman Avenue from First Street to Third Street between the hours of 7:00 a.m. and 4:00 p.m. on school days. All of said streets are in the City of Minden.

(C.O. Ord No. 1233, 07/02/2018; C.O. Ord No. 1252, 04/22/2021; C.O. Ord No. 1255, __/__/2021)

Section 2. That Ordinance 1233 passed by the City Council of Minden, Kearney County, Nebraska on July 2, 2018 is hereby repealed.

Section 3. That Ordinance 1252 passed by the City Council of Minden, Kearney County, Nebraska on April 22, 2021 is hereby repealed.

Section 4. That any other ordinance or section passed and approved prior to the passage, approval and publication or posting of this ordinance and in conflict with its provisions is hereby repealed.

Section 5. This ordinance shall be known as Ordinance No. 1255 and shall be in full force and effect from and after its passage, approval and publication according to law.

Sumstine seconded. On roll call, the following voted aye: Sumstine, Carlson, and Yant. Absent: Evans. Motion carried.

Agenda Item # 10, Open Mic Public Comments.

No comments were made.

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Agenda Item # 11, Adjournment.

Yant motioned to adjourn at 7:03 pm and Sumstine seconded. On roll call, the following voted aye: Evans, Carlson, and Yant. Absent: Sumstine. Motion carried.

Ted Griess, Mayor

Attest:

Abbey Jordan, City Clerk

(SEAL)