City of Minden
P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

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The Christmas City
Minden NEBRASKA

Minutes of Council Meeting
City of Minden, Nebraska
March 21, 2022

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Jack Yant, Bob Carlson, Teresa Sumstine, and Larry Evans. The following City Officials were present: Mayor Ted Griess, City Attorney Tom Lieske, City Administrator Matt Cederburg, and City Clerk Abbey Jordan.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Griess led those in attendance in the Pledge of Allegiance.

Then Griess made the following statement:

> "Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Fire Hall. In addition, for public inspection, there is located on the table on the east side of the Fire Hall, a copy of the Council packet that was distributed to the members of the Council prior to this meeting. The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting."

Agenda Item #3, Mayoral Announcements. Griess welcomed the spring season and warned all to be prepared for snow!

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting:

a. Consider Approval of Minutes of Previous City Council Meetings
b. Consider Approval of Bills & Claims for this Council Meeting
c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting

Amazon Capital Services--Supplies 291.42, Anderson Bros Ele Inc--Repairs 791.65, Baker & Taylor Books--Supplies 399.40, Black Hills Energy--Utilities 239.31, Cardmember Service--Training 1,371.53, Cengage/Gale--Supplies 124.10, Central Community College--Training 2,048.00, City Of Holdrege Landfill--Fees 4,779.53, D & M Security--Maintenance 150.00, Dollar General-Regions 410526--Supplies 46.70, Fyr-Tek, Inc.--Repairs 622.63, Grayson Tool, Inc--Repairs 445.00, Greatamerica Financial Services Corporation--Fees 137.06, Holdrege Daily Citizen--Fees 330.00, Innovative Pharmacists, Inc.--Medical 56.27, Intellicom Computer Consulting--Tech/Engineering 5,970.00, Isw--Supplies 8.96, J. Carter--Repairs 534.40, John Deere Financial--Repairs 279.81, J. Osterbuhr--Incentive 400.00, Ke Co Treasurer--Fees 15.00, Lee Bhm Corp--Fees 554.00, Midwest Laboratories--Supplies 141.55, Midwest Tapes--Supplies 172.92, Minden Exchange Bank & Trust C--Financing 6,654.13, Minden Exchange Bank & Trust Co--Financing 6,654.13, Minden Hardware--Supplies 47.98, Minden Lumber & Concrete Co.--Supplies 34.10, Minden Office Supply, Inc--Supplies 24.00, Napa Auto Parts--Supplies 303.48, Nppd Kwh--Utilities 139,698.57, Nppd O&M--Maintenance 45,592.23, Oneill Heinrich Damkroger--Legal 65.00, Orbit Screens, Inc.--Infrastructure Capital 35,671.00, Oriental Trading--Supplies 67.79, Pioneer Village--Incentive 160.00, Pony Express Ford--Repairs 49.99, Premier Pyrotechnics Inc--Fees 5,000.00, Presto X Co.--Maintenance 74.00, Quadient Finance Usa, Inc.--Financing 755.02, Quick Med Claims--Fees 990.83, Rainbow Printing--Supplies 515.00, Spectrum Business--Utilities 1,322.45,

The Hastings Tribune--Fees 435.00, The Minden Courier--Fees 97.20, Tymco, Inc.--Infrastructure Capital 181,121.00, Usa Blue Book--Repairs 237.76, Usa Communications--Utilities 157.75, Wex Bank--Gas 3,075.55, Wpci--Fees 108.40, 3-11-22 Payroll--$55,507.59.

Cederburg stated the claims from Cardmember Service is the city's credit card. Yant requested a breakout of Intellicom's monthly services. Cederburg will provide and added an annual review of services are done each summer. Yant also questioned the two loan payments to Minden Exchange Bank. Cederburg replied a second payment was made as a prior month's payment was inadvertently skipped. Yant also asked about financing of the street sweeper payment purchase as the purchase is on the claims. Cederburg stated financing will be requested to reimburse the City after the up front payment.

Evans motioned to approve the consent agenda and Carlson seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Agenda Item #5, Treasury Report, February 2022

Cederburg presented the February 2022 Treasury Report. No action taken.

Agenda Item #6, Budget Report, February 2022

Cederburg presented the February 2022 Budget Report. No action taken.

Agenda Item #7, Public Hearing for Resolution of Necessity creating Storm Water Sewer District No. 2022-1.

Lieske opened the public hearing at 6:11 p.m. and asked for anyone to speak in favor of or against. No comments were made. Lieske closed the public hearing at 6:12 p.m.

Cederburg updated the council of the final plat to be approved the end of April. Evans asked about the excavation of the pond to make it suitable for fish and the decision on this? Cederburg stated the CRA is wanting to have the pond deep enough to hold fish whether or not it has fish in the beginning. The pond would be 10-12 feet deeper to accommodate that. The additional depth is only for the fish and the remainder of the area would be for stormwater collection.

Agenda Item #8, Consider Approval of Resolution of Necessity creating Storm Water Sewer District No. 2022-1.

RESOLUTION NO. 1729

A RESOLUTION DECLARING THE NECESSITY OF CONSTRUCTING ADDITIONS AND IMPROVEMENTS TO THE CITY'S STORM WATER SEWER SYSTEM; CREATING STORM WATER SEWER DISTRICT NO. 2022-1 OF THE CITY; MAKING REFERENCE TO AND APPROVING PLANS AND SPECIFICATIONS; APPROVING THE ENGINEERS' ESTIMATE OF COSTS; PROVIDING FOR THE ISSUANCE OF BONDS, WARRANTS AND NOTES, DETERMINING IMPROVEMENTS TO BE GENERAL PUBLIC IMPROVEMENTS NOT OF SPECIAL BENEFIT TO PROPERTY WITHIN SAID DISTRICT AND PROVIDING FOR THE EFFECTIVENESS OF THIS RESOLUTION

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MINDEN, NEBRASKA, as follows:

Section 1. The Mayor and City Council hereby find and determine that it is necessary and advisable to construct additions and improvements to the City's Storm Water sewer system consisting of the following:

Storm sewer improvements related to construction of Oak Street and Evergreen Street within the district; excavation and improvement of storm water retention pond within the district

Section 2. For purposes of constructing said additions and improvements, there is hereby ordered created Storm Water Sewer District No. 2022-1, which shall include certain property within the City fully described as follows:

LEGAL DESCRIPTION

A TRACT OF LAND LOCATED IN PART OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHWEST QUARTER (SW1/4) OF SECTION TWELVE (12), TOWNSHIP SIX (6) NORTH, RANGE FIFTEEN (15) WEST OF THE 6TH P.M., KEARNEY COUNTY, NEBRASKA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SAID SECTION 21; THENCE ON AN ASSUMED BEARING OF S89°12'17"W A DISTANCE OF 914.10 FEET TO THE POINT OF BEGINNING, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF C.R.A. ADDITION TO THE CITY OF MINDEN, KEARNEY COUNTY, NEBRASKAS; THENCE CONTINUING S89°12'17"W A DISTANCE OF 402.85 FEET TO THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER (1/4) OF THE SOUTHWEST QUARTER (1/4); THENCE NORTH ALONG THE WEST LINE OF SAID SOUTHEAST QUARTER (1/4), SOUTHWEST QUARTER (1/4), N00°45'37"W A DISTANCE OF 1127.01 FEET TO A POINT ON THE SOUTH LINE OF MINDEN WEST ESTATES THIRD SUBDIVISION; THENCE N86°44'28"E ALONG SAID SOUTH LINE MINDEN WEST THIRD ESTATES A DISTANCE OF 922.91 FEET; THENCE ON SAID SOUTH LINE MINDEN WEST THIRD N89°06'09"E A DISTANCE OF 388.30 FEET TO POINT ON WEST LINE OF A TRACT OF LAND SURVEYED BY BRIAN L LANGENBERG, LS 546, DATED SEPTEMBER 27, 2004; THENCE S53°52'45"W ON THE WEST LINE OF SAID SURVEYED TRACT, A DISTANCE OF 245.62; THENCE S34°12'27"W ON THE WEST LINE OF SAID SURVEYED TRACT, A DISTANCE OF 997.72 FEET; THENCE S00°49'22"E ON THE WEST LINE OF SAID SURVEYED TRACT, A DISTANCE OF 55.15 FEET TO THE NORTHEAST CORNER OF LOT 1, OF SAID C.R.A. ADDITION; THENCE S89°20'12"W ALONG THE NORTH LINE OF SAID LOT 1, C.R.A. ADDITION A DISTANCE OF 41.55 FEET; THENCE S44°323'48"W ALONG THE NORTHWESTERLY LINE OF SAID LOT 1, C.R.A. ADDITION, A DISTANCE OF 94.00 FEET; THENCE S16°031'30"W ALONG THE WEST LINE OF SAID LOT 1 C.R.A ADDITION, A DISTANCE OF 90.91 FEET TO THE POINT OF BEGINNING. SAID TRACT CONTAINS A CALCULATED AREA OF 922592 SQUARE FEET OR 21.180 ACRES MORE OR LESS OF WHICH 3.713 ACRES ARE NEW DEDICATED ROAD RIGHT-OF-WAY.

Section 3. Reference is hereby made to the plans and specifications (the "Plans") for said additions and improvements which have been prepared by Olsson and Associates, engineers for the City, and which, together with the estimate of total cost for said additions and improvements have been filed with the City Clerk prior to the proposing of this resolution.

Section 4. The engineer's estimate of total cost for the proposed Storm Water sewer system additions and improvements for said District is $1,025,000, which amount does not include interest cost, cost of issuance or other expenses of the City.

Section 5. It is hereby found and determined that such improvements are of general benefit to the City and that no special assessments shall be levied against the property in the District. Temporary financing may be provided through the issuance of bond anticipation notes as provided by Section 10-137, R.R.S. Neb., as amended. Said additions and improvements shall be financed on a permanent basis by the issuance of the City's general obligation storm sewer bonds issued pursuant to Section 17-925, R.R.S. Neb., as amended.

Section 6. This resolution of necessity shall be in force and effect from and after its adoption as provided by law.

PASSED AND APPROVED this 21st day of March, 2022.

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/s/ Ted Griess
Mayor

/s/ Abbey Jordan
City Clerk

[SEAL]

Sumstine motioned to approve Resolution No. 1729 and Yant seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Agenda Item #9, Consider Approval of an Ordinance creating Street Improvement District No. 2022-1, Third Reading.

Yant introduced Ordinance No. 1267 for its third reading.

CITY OF MINDEN, NEBRASKA

ORDINANCE NO. 1268

AN ORDINANCE OF THE CITY OF MINDEN, NEBRASKA, CREATING A CERTAIN STREET IMPROVEMENT DISTRICT WITHIN THE CITY OF MINDEN TO BE KNOWN AS STREET IMPROVEMENT DISTRICT NO. 2022-1; DEFINING THE BOUNDARIES OF SAID DISTRICT AND THE PROPERTY CONTAINED THEREIN; AND, PROVIDING FOR THE CONSTRUCTION OF IMPROVEMENTS THEREIN CONSISTING OF GRADING, AND CONSTRUCTION OF PORTLAND CEMENT PAVING OR ASPHALTIC PAVING, SUBGRADE PREPARATION, EXCAVATION, STORM SEWER PIPE AND RELATED STORM SEWER STRUCTURES AND DRAINAGE IMPROVEMENTS SEEDING AND SUCH OTHER IMPROVEMENTS, ACCESSORIES AND APPURTENANCES AS MAY BE NECESSARY AND INCIDENTAL THERETO.

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BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF MINDEN, NEBRASKA AS FOLLOWS:

Section 1. The Mayor and City Council of the City of Minden, Kearney County, Nebraska, hereby find and determine that it is in the best interests of the City that Oak Street from Industrial Street south to 1st Street; Evergreen Street from its eastern terminal point to Oak Street; and Birch Street from its eastern terminal point to Oak Street, all in the City of Minden, be improved as hereinafter described; and that it is in the best interests of the City of Minden to create a street improvement district for the construction of the said improvements.

Section 2. There is hereby created within the City of Minden, Nebraska, a street improvement district to be known and designated as Street Improvement District No. 2022-1, which shall contain the following property:

LEGAL DESCRIPTION

A TRACT OF LAND LOCATED IN PART OF THE SOUTHEAST QUARTER (SE1/4) OF THE SOUTHWEST QUARTER (SW1/4) OF SECTION TWELVE (12), TOWNSHIP SIX (6) NORTH, RANGE FIFTEEN (15) WEST OF THE 6TH P.M., KEARNEY COUNTY, NEBRASKA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTHEAST CORNER OF THE SOUTHWEST QUARTER OF SAID SECTION 21; THENCE ON AN ASSUMED BEARING OF S89°12'17"W A DISTANCE OF 914.10 FEET TO THE POINT OF BEGINNING, SAID POINT ALSO BEING THE SOUTHWEST CORNER OF C.R.A. ADDITION TO THE CITY OF MINDEN, KEARNEY COUNTY, NEBRASKAS; THENCE CONTINUING S89°12'17"W A DISTANCE OF 402.85 FEET TO THE SOUTHWEST CORNER OF THE SOUTHEAST QUARTER (1/4) OF THE SOUTHWEST QUARTER (1/4); THENCE NORTH ALONG THE WEST LINE OF SAID SOUTHEAST QUARTER (1/4), SOUTHWEST QUARTER (1/4), N00°45'37"W A DISTANCE OF 1127.01 FEET TO A POINT ON THE SOUTH LINE OF MINDEN WEST ESTATES THIRD SUBDIVISION; THENCE N86°44'28"E ALONG SAID SOUTH LINE MINDEN WEST THIRD ESTATES A DISTANCE OF 922.91 FEET; THENCE ON SAID SOUTH LINE MINDEN WEST THIRD N89°06'09"E A DISTANCE OF 388.30 FEET TO POINT ON WEST LINE OF A TRACT OF LAND SURVEYED BY BRIAN L LANGENBERG, LS 546, DATED SEPTEMBER 27, 2004; THENCE S53°52'45"W ON THE WEST LINE OF SAID SURVEYED TRACT, A DISTANCE OF 245.62; THENCE S34°12'27"W ON THE WEST LINE OF SAID SURVEYED TRACT, A DISTANCE OF 997.72 FEET; THENCE S00°49'22"E ON THE WEST LINE OF SAID SURVEYED TRACT, A DISTANCE OF 55.15 FEET TO THE NORTHEAST CORNER OF LOT 1, OF SAID C.R.A. ADDITION; THENCE S89°20'12"W ALONG THE NORTH LINE OF SAID LOT 1, C.R.A. ADDITION A DISTANCE OF 41.55 FEET; THENCE S44°323'48"W ALONG THE NORTHWESTERLY LINE OF SAID LOT 1, C.R.A. ADDITION, A DISTANCE OF 94.00 FEET; THENCE S16°031'30"W ALONG THE WEST LINE OF SAID LOT 1 C.R.A ADDITION, A DISTANCE OF 90.91 FEET TO THE POINT OF BEGINNING. SAID TRACT CONTAINS A CALCULATED AREA OF 922592 SQUARE FEET OR 21.180 ACRES MORE OR LESS OF WHICH 3.713 ACRES ARE NEW DEDICATED ROAD RIGHT-OF-WAY.

Within Street Improvement District No. 2022-1, the City Council hereby finds and determines that it is in the best interests of the City that Oak Street from Industrial Street south to 1st Street; Evergreen Street from its eastern terminal point to Oak Street; and Birch Street from its eastern terminal point to Oak Street, all in the City of Minden, shall be and is hereby ordered improved by construction of improvements therein consisting of grading, and construction of Portland Cement paving or asphaltic paving, subgrade preparation, excavation, storm sewer pipe and related storm sewer structures and drainage improvements, seeding, and such other improvements, accessories and appurtenances as may be necessary and incidental thereto.

Section 3. All of said improvements shall be constructed to the established grades as fixed by ordinances of the City of Minden, and shall be constructed in accordance with plans and specifications to be prepared by the City's Engineers and approved by the Mayor and City Council. Said improvements shall be made at public cost.

Section 4. Notice of the creation of said Street Improvement District No. 2022-1 shall be published in the Minden Courier, a legal newspaper of general circulation within the City of Minden, for three weeks after the publication of this Ordinance.

Section 5. If any section, paragraph, clause, or provision of this Ordinance shall be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the other provisions of this Ordinance.

Section 6. This Ordinance shall be published and take effect as provided by law.

PASSED AND APPROVED this 21st day of March, 2022.

/s/ Ted Griess
Mayor

ATTEST:

/s/ Abbey Jordan
City Clerk

(SEAL)

Sumstine seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine and Evans. Motion carried.

Agenda Item #10, Consider Approval of NPPD Project #5438686 for New Capacitors in Minden's South 108 for an estimated cost of $13,537.26.

Darin Fischer, Utilities Superintendent, stated the project is for 2 new sets of capacitor banks. They will increase voltage in areas and keep the voltage constant. One will be south by 5th Street Printing and the other will on W 1st Street a little east of the water tower.

Carlson motioned to approve NPPD Project #5438686 for New Capacitors in Minden's South 108. Evans seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Agenda Item #11, Consider Approval of NPPD Project #5420103 for a Rotten Pole & Alley Rebuild at Hillcrest & 1st Street for an estimated cost of $40,463.05.

Fischer stated the pole is rotten and doesn't meet current standards. It should be guyed back, but can't due to its location. Therefore, a laminated pole will be installed that is strong enough to not need a guy wire. The new pole will not be concreted in as that can cause the poles to rot, but it will have white rock around it. The rest of the poles are good and will be straightened. A dedicated neutral will also be added.

Yant clarified if there is an alley. Fischer states there is no alley, but there is a right-of-way.

Yant motioned to approve NPPD Project #5420103 for a Rotten Pole & Alley Rebuild at Hillcrest & 1st and Carlson seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Agenda Item #12, Consider Approval of NPPD Project #5437988 for 2021 Pole Inspection Failures for an estimated cost of $16,808.20.

Fischer, stated this is routine maintenance for replacement of poles identified during the prior year's pole audit as having failed.

Sumstine motioned to approve NPPD Project #5437988 for 2021 Pole Inspection Failures. Evans seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Agenda Item #13, Consider Approval of an amendment to the bid specifications for various roof replacements from the May 2021 hailstorm damage.

Cederburg stated a few roofers are concerned about bids being equal based on material types and warranties. One roofer was very concerned about putting tin on top of shingles. The price of tin has also doubled. The City would be responsible for any additional costs if like-kind materials are not used. The roofs with tin would also have a cosmetic exclusion where the tin would not be replaced if dented, only if punctured. The City would like to request additional bids for like-kind materials for roofs where the city initially requested for tin.

The City would like to have a project manager to review the bids for quality and monitor the roof replacements. City staff are not experts. Kevin Krull, City's insurance agent, stated initially the tin roofs made sense, but that is no longer the case. Krull agreed with Cederburg on the tin roof cosmetic exclusion. The number of roofs will be difficult to monitor as well as having every roof type possible between all buildings. The insurance company will pay for repairs or replacement but not for project management.

Sumstine asked about the grade of roofs and if a certain type of roof was required? Sumstine clarified she was referring to City Hall and believes shingles won't work. Krull stated the Fire Hall is an epdm roof like the library has. These buildings must both have the same type material as it currently has.

Cederburg states the City has 3 potential contacts for a project manager. The biggest concern is how City staff and the council will decipher bids between high price with high quality versus a high bid with low quality. The replacement of one roof within a few years would easily pay for the manager.

Yant believes if the City awards bids to a licensed, bonded, roofer then that should not be an issue. If the roofer, doesn't put up what they bid, then the roofer is responsible to replace it. Krull states a 30-year shingle could be installed but these shingles could vary from roofer to roofer due to warranties the contractor and the shingle company offer. This will be quite a challenge for the council. If a contractor puts up a lesser quality than we requested and they bid, then their professional liability would cover us. However, most contractors don't have that type of liability insurance coverage. The City's insurance company will not pursue this on behalf of the City.

Evans sees these replacements being done by one or two companies. Carlson is nervous as various warranties and coverages will have varying costs. Higher quality costs more.

Evans motioned to amend the roof bid specifications to add shingle bids. Sumstine seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Cederburg requested additional discussion on a project manager (PM). Options are to have a project manager review the bid specs, cancel the bid requests, or have the pm review bids received. Krull stated our insurance company will look at the materials itself and not any warranties provided. Roofing companies will only look at the bid selected and will not look at bids not selected. The company will not look at workmanship or quality. Carlson believes it would be best to have a project manager assist us with the bid specs instead of only reviewing bids received. Lieske reminded that all bids could be rejected.

Sumstine motions to reconsider the prior motion made by Evans and reopen the motion. Yant seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Evans motioned to withdraw his motion to amend the roof bid specifications to add shingle bids. Sumstine seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Yant motioned to amend the roof bid specifications to add shingle bids and solicit a project manager for the roof replacements. Carlson seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Agenda Item #14, Consider Approval of reforming the Minden Economic Development Advisory Council.

Cederburg stated all items in the provided plan are currently being done, but there is no formal board currently. There was once a board in 2008. Once approved, an ordinance will be brought to the council for approval to add this board to the city code like all other city boards. Griess reviewed the board members and all members will be appointed and approved by the council.

Yant believes this group is necessary but wants to review the plan overview for it. Yant wishes to have the plan reviewed in a council retreat along with the wage scales. Evans stated there is a possibility there will be 50% different people up here and a new mayor. Evans wishes to wait to discuss this plan after December. Cederburg stated a workshop would be a great way for Griess and himself to convey the work they have done.

Sumstine believes it should be a board instead of an advisory council. Cederburg agreed. Carlson wishes for the ED board to revise the plan and then the council approves.

Carlson motioned to approve reforming the Minden Economic Development Board. Sumstine seconded. On roll call, the following voted aye: Yant, Carlson, and Sumstine. Voting nay: Evans due to thinking this item "should wait until after the new council and everything is in place and a retreat is had." Motion carried.

Agenda Item #15, Consider Approval to release Minden West Estates Phase 2 Well Easement.

Yant motioned to enter closed session for the purpose of protection of the public interest at 7:39 p.m. Carlson seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Evans motioned to enter open session at 7:52 p.m. and Yant seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

No action taken.

Agenda Item #16, Open Mic Public Comments

Evans stated he had received several questions about the community planning meeting and they wished to have flyers at the banks. Evans stated he told them it was in the paper 3 different times. It was on the Facebook the day of the event. Cederburg replied the next meeting will be on Facebook, website, posting locations, and the library. Cederburg stated the current meeting was in the newspaper three times and in the posting locations shortly thereafter. Jordan stated the current meeting was also on the back of the utility bill for those receiving a mailed utility bill.

Yant asked if letters were being sent to nuisance properties? He wasn't aware of these. Griess stated that there is an intern working on these. Yant was just wanting to be aware of these being sent.

Agenda Item #18, Adjournment

Evans motioned to adjourn at 7:59 pm and Sumstine seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

/s/ Ted Griess
Ted Griess, Mayor

ATTEST:

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(SEAL)