City of Minden
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The Christmas City
Minden NEBRASKA

Minutes of Council Meeting
City of Minden, Nebraska
November 7, 2022

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Griess called the meeting to order at 6:00 p.m. The following City Council members were present: Jack Yant, Bob Carlson, Teresa Sumstine, and Larry Evans. The following City Officials were present: Mayor Ted Griess, City Attorney Tom Lieske, City Administrator Matt Cederburg, and City Clerk Abbey Jordan.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Griess led those in attendance in the Pledge of Allegiance.

Then Griess made the following statement:

> "Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting.
>
> The City Council will take public comments on an agenda item, if it is deemed necessary. Please state your name and address prior to commenting."

Agenda Item #3, Mayoral Announcements. Griess thanked the City of Minden employees for getting the Christmas lights up for the season. He congratulated the Minden Volleyball team for getting 3rd in the State Tournament. Griess presented Cederburg with a proclamation declaring December 1, 2022 as Matthew Cederburg day.

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting:

a. Consider Approval of Minutes of Previous City Council Meetings
b. Consider Approval of Bills & Claims for this Council Meeting
c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting

All Roads Barricades, Inc--Rental 720.00, Amazon Capital Services--Supplies 498.50, Anderson Jewelry--Supplies 9.00, Beehive Industries Llc--Fees 11,394.30, Bill's Plumbing & Htg. Inc--Repairs 114.22, Black Hills Energy--Utilities 68.29, Central District Health Dept--Fees 180.00, C. Klahn--Repairs 88.25, Dollar General-Regions 410526--Supplies 19.50, Donkey Towing & Transfer Llc--Fees 535.00, Electric Pump--Repairs 8,189.00, Ferno-Washington, Inc.--Supplies 1,103.25, Fraser Stryker Pc Llo--Legal 1,615.00, Fyr-Tek, Inc.--Supplies 254.75, Great Plains Communications--Utilities 146.23, Greatamerica Financial Services Corporation--Fees 138.37, Hawkins Water Treatment--Supplies 1,233.67, Innovative Pharmacists, Inc.--Medical 707.85, Jameson Sandblasting & Painting--Repairs 1,050.00, J. Carter--Repairs 131.75, Jims Ok Tire Minden Llc--Repairs 1,486.88, K&K Auto Repair Inc--Repairs 616.85, Ke Co Health Payment Cntr--Medical 476.35, Ke Co Treasurer--Fees 5,516.66, Kearney Co. Clrk Myra Johnson--Fees 313.53, Landmark Implement Carquest--Repairs 595.46, Lawson Products, Inc.--Supplies 95.62, Lcl Truck Equipment, Inc--Repairs 3,435.04, Lieske, Lieske & Ensz P. C., Llo--Legal 1,000.00, Lieske, Lieske & Ensz P. C., Llo--Legal 3,791.30, Mason's Market--Supplies 188.82, M. Jordan--Supplies 266.60, Michael Raffaeli--Fees 152.73, Michael Todd & Company, Inc.--Supplies 71.14, Mid Iowa Solid Waste

Equipment--Repairs 361.85, Midwest Laboratories--Fees 169.42, Minden Chamber Of Commerce--Supplies 2,700.00, Minden Exchange Bank & Trust C--Financing 6,050.40, Minden Hardware--Supplies 535.35, Minden Lumber & Concrete Co.--Supplies 619.31, Minden Office Supply, Inc--Supplies 117.21, Minden Utility Dept.--Utilities 3,055.21, Napa Auto Parts--Repairs 442.15, Nmc, Inc.--Repairs 2,941.32, Nphe--Fees 184.00, Olsson Associates--Tech/Engineering 2,978.37, One Call Concepts Inc--Fees 38.28, Orbit Screens, Inc.--Infrastructure Capital 74,924.00, Pony Express Ford--Repairs 72.95, Prairie View Roofing, Llc--Infrastructure Repair 29,417.75, Presto X Co.--Fees 70.06, Rek Enterprises Llc--Repairs 6.44, Southern Power District--Utilities 93.08, Steven Kerns--Supplies 99.11, Syndicate Publishing, Llc--Printing 114.97, T&R Service Company--Fees 2,100.00, Timothy R. Beck--Supplies 605.06, Titan Machinery Inc--Repairs 434.04, Ul Llc--Repairs 2,543.45, United States Postal Service--Fees 624.15, Usa Blue Book--Repairs 156.46, Verizon Wireless--Utilities 670.74, Village Cleaners Inc--Cleaning 219.60, 10-21-22 Payroll $57,440.07, 11-4-22 Payroll $62,206.08.

Evans motioned to approve the consent agenda and Sumstine seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Agenda Item #5, Consider Pursuing Agreement with Retail Strategies to Promote Economic Development by bringing in new businesses.

Cederburg stated that he has visited with several businesses and franchises and they are mainly interested in business fronts along the highway. He has visited with John from Retail Strategies that will help bring in businesses like restaurants and hotels. Cederburg asked the council to look at the long-term payback versus the cost of utilizing Retail Strategies. The payback will be sales tax, property taxes, and utility bills.

John Tiedt with Retail Strategies has helped the City of Holdrege bring in the Cobblestone Hotel and Scooter's Coffee. Retail Strategies attends business showcases where businesses are looking for locations. Retail Strategies works with the community to provide locations for businesses and contractors to build the buildings or renovate existing ones prior to attending these showcases. Then at the showcase, Tiedt sits down with a specific business, such as Scooter's Coffee and can give them an exact location in a city and who will build it.

No action taken.

Agenda Item #6, Consider Approval to Remove the Overhead Electric Lines at the Airport for Approximately $29,756.

Cederburg clarified the electric lines are on the south side of the road. The Airport Authority is in support of this project and will contribute $10,000 towards the project. Evans motioned to approve the removal of the Overhead Electric Lines at the Airport and Carlson seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Agenda Item #7, Consider Approval of Letter of Agreement with Olsson Associates to design and plat the "Old Recycle Lot" located between Kearney and Hubbard Avenues and between Holland and Lexington Streets not to Exceed $24,800.

The City met with Olsson Associates last Friday and in discussion with them, it is recommended to wait on this project until the SE drainage study is complete and the Overleese property plat is also complete as both of those will affect the Old Recycle Lot in terms of drainage and utilities.

No action taken.

Agenda Item #8, Consider Approval of Letter of Agreement Amendment #8 with Olsson Associates for Engineering Only of the Removal and Replacement of the Intersection of Park Avenue and 3rd Street to Address Drainage Problems not to Exceed $8,500.

Griess stated this was the project decided upon to correct the drainage around Hillcrest. Evans clarified that if this intersection is replaced, then the remainder of Park Ave could be replaced later without tearing up this entire intersection.

Yant motioned to approve the Letter of Agreement Amendment #8 with Olsson Associates for Engineering Only of the Removal and Replacement of the Intersection of Park Avenue and 3rd Street to Address Drainage Problems and Sumstine seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Agenda Item #9, Consider Approval of Selling/Vending per Minden Municipal Code Sec. 58-1 on Friday, November 18, 2022 from 4:00 p.m. – 9:00 p.m. and Friday, November 25, 2022 from 12:00 p.m. – 9:00 p.m. on the inside of the downtown square: 400 block of N Colorado northbound, 400 block of N Minden southbound, 300 block of E 4th St westbound, and 300 block of E 5th St eastbound; and the 300 block of E 5th St westbound along the island only.

Jordan commented this is for the Chamber's holiday festivities of Ladies Night Out and the activities the day after Thanksgiving with Santa and his reindeer and the live nativity.

Carlson motioned to approve the selling/vending per Minden Municipal Code Sec. 58-1 on the stated days and times in the stated location. Evans seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Agenda Item #10, Consider Approval of the Sidewalk Construction and Maintenance Agreement with BNSF for the Railroad Pedestrian Crossing on Brown Ave. and the $2,500 administrative fee.

Cederburg reminded the council this project has been in process for the past 7 years and is finally coming to fruition.

Carlson motioned to approve the Sidewalk Construction and Maintenance Agreement with BNSF for the Railroad Pedestrian Crossing on Brown Ave and the $2,500 administrative fee. Sumstine seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Agenda Item #11, Consider Approval of the Easement Agreement with BNSF Railway Company for the Railroad Pedestrian Crossing on Brown Ave and the $2,500 processing fee.

Sumstine motioned to approve the Easement Agreement with BNSF Railway Company for the Railroad Pedestrian Crossing on Brown Ave and the $2,500 processing fee. Carlson seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

Agenda Item #12, Consider Approval to Pursue a Contract with the Mid-Ne Community Action (Senior Center) to Subsidize $5,000 of Expenses and Meals.

Sumstine motioned to pursue a contract with the Mid-Ne Community Action and Carlson seconded. On roll call, the following voted aye: Carlson, Sumstine, and Evans. Abstained: Yant. Motion carried.

Agenda Item #13, Open Mic Public Comments.

No comments were made.

Agenda Item #14, Adjournment

Sumstine motioned to adjourn at 6:53 pm and Evans seconded. On roll call, the following voted aye: Yant, Carlson, Sumstine, and Evans. Motion carried.

/s/ Ted Griess
Ted Griess, Mayor

Attest:

/s/ Abbey Jordan
Abbey Jordan, City Clerk
(SEAL)