City of Minden
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The Christmas City
Minden NEBRASKA

Minutes of Council Meeting
City of Minden, Nebraska
December 4, 2023

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in special session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Evans called the meeting to order at 6:00 p.m. The following City Council members were present: Teresa Sumstine, Jack Yant, and Alyssa Schneider. Absent: Jarvis Kring. The following City Officials were present: Mayor, Larry Evans, City Attorney Andrew Olson, and City Clerk Abbey Jordan. Absent: City Administrator Michael Krings.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Evans led those in attendance in the Pledge of Allegiance.

Then Evans made the following statement:

> "Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting.
>
> The council will take comments on an agenda item, not related to a public hearing, during the public forum only. Please state your name and address prior to commenting."

Agenda Item #3, Council Announcements. Olson stated he had taken a tour of the police station and did a ride along. He encouraged the mayor and council do the same. Evans thanked the volunteers and Chamber for the Christmas events.

Agenda item #4, The following items were listed under the agenda item "**consent agenda**" for this meeting:

a. Consider Approval of Minutes of Previous City Council Meetings
b. Consider Approval of Bills & Claims for this Council Meeting excluding the Police Department
c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting

Accent Wire-Tie--Supplies 1442.85, Black Hills Energy--Utilities 472.30, Burgess Well Company--Infrastructure Repair 4979.25, Dana F Cole & Company, Llp--Fees 7675.00, David Grams--Incentive 600.00, Dier,Osborn & Cox, P.C., L.L.O--Legal 750.00, Dier,Osborn & Cox, P.C., L.L.O--Legal 3070.50, Dostals Construction Company, Inc.--Infrastructure Repair 8928.00, Eakes Office Plus--Supplies 345.98, F. Rogers--Cleaning 430.00, Great Plains Communications--Phone/Internet 146.84, Hawkins Water Treatment--Supplies 2156.51, Hws, Inc.--Training 500.00, Hydro Tech Inc.--Repairs 1061.85, Jims Ok Tire Minden Llc--Repairs 112.00, J-Spot Services Llc--Infrastructure Repair 1556.25, Ke Co Treasurer--Fees 5683.33, Landmark Implement Carquest--Repairs 426.39, Macqueen Emergency Group--Repairs 697.02, M. Krings--Training 670.00, M. Raffaeli--Cleaning 152.73, Minden Exchange Bank & Trust C--Financing 6050.40, Minden Utility Dept.--Utilities 4053.51, Municipal Supply-Nebraska--Supplies 1438.46, Ne Turf Grass Association--Training 550.00, Nphe--Fees 18.00, Nppd O&M--Maintenance 20111.00, O & A Classic Coatings And Painting Corporation--

Infrastructure Repair 224022.00, Olsson Associates--Tech/Engineering 4665.21, Presto X Co.--Repairs 150.29, Rek Enterprises Llc--Repairs 65.00, Revenue Bond Payment Account--Fees 13850.00, Rr Donnelley--Supplies 108.90, Stryker Sales Corp--Supplies 102.00, Syndicate Publishing, Llc--Fees 156.07, Travelers--Insurance 3590.00, Tyler Technologies--Tech/Engineering 17171.12, Ul Llc--Maintenance 3088.75, United States Postal Service--Fees 581.01, Verizon Wireless--Phone/Internet 914.64, Vessco Inc--Supplies 567.07, Village Cleaners Inc--Uniforms 206.17, Weides Water Llc--New Infrastructure 7710.00, Werner Construction Co--New Infrastructure 1170427.22, 12-1-23 Payroll $59,077.47.

Yant motioned to approve the consent agenda and Sumstine seconded. On roll call, the following voted aye: Sumstine, Schneider and Yant. Motion carried. Absent and not voting: J. Kring.

Agenda Item #5, Consider Approval of Police Department's Bills & Claims for this Council Meeting.

Yant motioned to approve the Police Department's Bills & Claims for this Council Meeting and Schneider seconded. On roll call, the following voted aye: Sumstine, Yant, and Schneider. Absent and not voting: J. Kring. Motion carried.

Agenda Item #6, Public Forum.

No comments were made.

Agenda Item #7, Consider Approval of Change Order No. 1 Final for the Water Tower Rehabilitation Project for $3,500 to Add a Safety Cable.

Brian Friedrichsen, Olsson Associates, stated the interior safety cable was removed for the painting. Upon inspection, the cable was in bad shape and should be replaced. The company has to still check to ensure the hatches aren't leaking, but it can't be done until the tower is filled. Pete Marshall, Utilities employee, stated there is an elbow repair that will be done in January and the tank can be filled after that. The elbow has leaked several times and been dug up twice the past year and temporary fixes had been done. The current repair will be done properly. O & A has only been held up due to this repair. Otherwise, the project would have already been completed.

Sumstine motioned to approve the Change Order No. 1 Final for the Water Tower Rehabilitation Project for $3,500 to Add a Safety Cable. Schneider seconded. On roll call, the following voted aye: Sumstine, Yant, and Schneider. Absent and not voting: J. Kring. Motion carried.

Agenda Item #8, Consider Approval of Certificate of Payment #1 Final for the Water Tower Rehabilitation for $224,022 to O & A Classic Coatings and Paintings Corporation.

Friedrichsen said all testing has been completed and they were easy to work with. Olssons did secondary testing and all paint thicknesses were as they should be.

Schneider motioned to approve the Certificate of Payment #1 Final for the Water Tower Rehabilitation for $224,022 to O & A Classic Coatings and Paintings Corporation. Yant seconded. On roll call, the following voted aye: Sumstine, Yant, and Schneider. Absent and not voting: J. Kring. Motion carried.

Agenda Item #9, Consider Approval of Change Order No. 5 Final for Minden West Estates Phase II for a Decrease of $107,141.81 for the Redesigned Sediment Basin and Adjustments of Final Quantities.

Friedrichsen stated concrete was added for the sediment basin so city equipment could get in there and remove build up. The decrease portion was for the extra water projects that didn't cost as much as estimated and the donut shop alley didn't end up getting paved fully. Yant asked about the end of the concrete trail that stops before it reaches First Street. Friedrichsen stated initially the city was looking for grant funding to continue the sidewalk to the school. It was also a safety issue to continue the sidewalk to the street. Culverts would be needed to continue it to First Street.

Friedrichsen reviewed the new requirements for trail grants. They're typically larger projects and go outside of city limits.

Yant motioned to approve Change Order No. 5 Final for Minden West Estates Phase II for a Decrease of $107,141.81 for the Redesigned Sediment Basin and Adjustments of Final Quantities and Sumstine seconded On roll call, the following voted aye: Sumstine, Schneider and Yant. Absent and not voting: J. Kring. Motion carried.

Agenda Item #10, Consider Approval of Certificate of Payment #6 Final for Minden West Estates Phase II for $1,170,427.22 to Werner Construction, Inc.

Friedrichsen stated Werner's had done a good job on the project.

Sumstine motioned to approve the Certificate of Payment #6 Final for Minden West Estates Phase II for $1,170,427.22 to Werner Construction, Inc. and Schneider seconded. Jordan reviewed the new format of the Budget Report. On roll call, the following voted aye: Sumstine, Schneider and Yant. Absent and not voting: J. Kring. Motion carried.

Agenda Item #11, Consider Approval of the Funding Agreement between the City of Minden and the Minden Area Chamber of Commerce in the amount of $15,000 for the 2023-2024 Fiscal Year for the Purposes of Recruitment and Promotion on Behalf of the City of Minden.

Sumstine asked for specifics on the determination of the amount. Melanie Buehler, Chamber of Commerce Vice President, discussed the challenges of getting a committed director who is full-time and receives benefits. Buehler stated the $15,000 would allow an increased hourly wage for the director.

M. Krings was listening on zoom and stated the City supports the Chamber on various endeavors throughout the year including the annual fireworks show and advertising. The $15,000 will also allow for more advertising. Buehler stated the director's salary will be discussed at the next meeting.

Yant motioned to approve the Funding Agreement between the City of Minden and the Minden Area Chamber of Commerce in the amount of $15,000 for the 2023-2024 Fiscal Year for the Purposes of Recruitment and Promotion on Behalf of the City of Minden. Schneider seconded. On roll call, the following voted aye: Sumstine, Schneider, and Yant. Absent and not voting: J. Kring Motion carried.

Agenda Item #12, Adjournment

Schneider motioned to adjourn at 6:26 pm and Sumstine seconded. On roll call, the following voted aye: Sumstine, Yant, and Schneider. Absent and not voting: J. Kring. Motion carried.

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/s/ Larry Evans
Larry Evans, Mayor

Attest:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

(SEAL)