City of Minden
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The Christmas City
Minden NEBRASKA

Minutes of Council Meeting
City of Minden, Nebraska
May 20, 2024

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Evans called the meeting to order at 6:00 p.m. The following City Council members were present: Jarvis Kring, Teresa Sumstine, and Jack Yant. The following City Officials were present: City Attorney Andrew Olson, Mayor Larry Evans, City Administrator Michael Krings, and City Clerk Abbey Jordan. Absent: City Council member Alyssa Schneider.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Evans led those in attendance in the Pledge of Allegiance.

Then Evans made the following statement:

> "Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting.
>
> The council will take comments on an agenda item, not related to a public hearing, during the public forum only. Please state your name and address prior to commenting."

Agenda Item #3, Public Forum. No comments were made.

Agenda item #4, Council Announcements. Yant mentioned that mosquitoes have already become a problem and potholes are increasing.

Agenda Item #5, The following items were listed under the agenda item "**consent agenda**" for this meeting:

a. Consider Approval of Minutes of Previous City Council Meetings
b. Consider Approval of Bills & Claims for this Council Meeting excluding the Police Department
c. Consider Approval of Cafeteria Plan Reimbursements for this Council Meeting
d. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
e. Consider Reports that are Enclosed in the Council Packets for This Council Meeting

A. Christensen--Training $150.00, Amazon Capital Services--Supplies $349.37, Aurora Cooperative--Gas $1,086.93, Bauer Underground--New Infrastructure $8,456.61, Bert Gurney & Associates, Inc--Supplies $220.04, Bill's Plumbing & Htg. Inc--Repairs $531.34, Black Hills Energy--Utilities $116.31, Btac United Acquisition Holding Company--Supplies $272.42, Capital One--Training $2,026.99, Cengage/Gale--Supplies $98.37, Central Hydraulic Systems--Repairs $329.00, City Of Holdrege Landfill--Fees $6,307.16, City Of Minden--Supplies $150.00, Cooperative Producers,Inc.--Supplies $3,775.88, D. Vitito--Uniforms $522.69, Demco--Supplies

$163.76, D. Phillips--Supplies $60.00, Eakes Office Plus--Supplies $117.61, Elan Financial Services--Supplies $1,696.17, Emblem Inc--Uniforms $301.70, Essential Resource Group Inc--Fees $192.41, Fire Catt, Llc--Repairs $3,896.00, Great Plains Communications--Phone/Internet $141.75, Great Plains Hydraulics, Llc--Repairs $109.21, Greatamerica Financial Services Corporation--Fees $216.10, Hawkins Water Treatment--Chemical $1,501.66, Hd Supply Facilities Maintenance Ltd--Supplies $105.58, Holmes Plbg.& Htg Supp Co--Supplies $1,043.08, Intellicom Computer Consulting--Tech/Engineering $3,768.25, Isw--Supplies $9.60, Jackson Glass Llc--Repairs $36.59, J. J Collison--Repairs $147.25, Jims Ok Tire Minden Llc--Repairs $258.50, John Deere Financial--Repairs $2,077.47, Jones Automotive--Repairs $1,332.94, Jones Insurance Agency, Inc--Fees $1,952.00, K&K Auto Repair Inc--Repairs $210.49, Kearney Powersports--Repairs $57.57, Kt Diesel & Equipment--Repairs $594.30, Landmark Implement Carquest--Supplies $313.04, League Of Nebr. Municipalities--Training $505.00, Longshot Property Development Llc--Fees $97,709.00, Mason's Market--Supplies $82.86, Menards Of Hastings--Supplies $36.19, Midwest Laboratories--Fees $456.66, Midwest Tapes--Supplies $117.96, Minden Chamber Of Commerce--Membership $50.00, Minden Lawn & Sprinkler--Maintenance $145.00, Minden Machine Shop Inc--Repairs $240.00, Minden Public Schools--Fees $2,420.00, Municipal Supply-Nebraska--Supplies $1,266.27, Nebraska Economic Developers--Training $200.00, Nppd Kwh--Utilities $111,488.87, Nppd O&M--Maintenance $13,919.09, Olsson Associates--Tech/Engineering $4,667.55, One Billing Solutions, Llc--Fees $214.60, One Call Concepts Inc--Fees $38.16, Pony Express Ford--Repairs $2,620.76, Presto X Co.--Maintenance $90.31, Quadient Finance Usa, Inc.--Fees $400.00, Quick Med Claims--Fees $191.00, R. Hurst--Tech/Engineering $1,710.91, S. Schmidt Construction Inc--Repairs $1,500.00, Siteone Landscape Supply Holding, Llc--Repairs $287.16, Sos Portable Toilets Inc--Rental $127.00, Spectrum Business--Phone/Internet $1,184.89, Syndicate Publishing, L.L.C.--Fees $596.40, Town And Country Farm And Home Inc--Supplies $484.08, United Parcel Service--Fees $2.72, Versatile Roofing--Repairs $250,000.00, Western Pathology Consultants, Inc.--Fees $136.00, Wex Bank--Gas $4,854.67, Winzer Franchise Company--Supplies $85.00, P. Mosley $205.51—Medical Reimbursement; E. Cline $346.72—Dependent Care; 04-19-24 Payroll $60,781.09.

Yant motioned to approve the consent agenda and J. Kring seconded. On roll call, the following voted aye: J. Kring, Sumstine, and Yant. Absent and not voting: Schneider. Motion carried.

Agenda Item #6, Consider Approval of Police Department's Bills & Claims for this Council Meeting.

Sumstine motioned to approve the Police Department's Bills & Claims for this Council Meeting and Yant seconded. On roll call, the following voted aye: Sumstine and Yant. Abstain: J. Kring. Absent and not voting: Schneider. Motion carried.

Agenda Item #7, Consider Approval of Treasury Report, April 2024.

Sumstine motioned to approve the April 2024 Treasury Report and J. Kring seconded. Jordan reviewed the balances on the city's accounts and changes from the prior month. Evans requested clarification on the Minden Mining revenues. M. Krings reminded the council one was half of their annual payment to the City and the second was a donation by them. On roll call, the following voted aye: J. Kring, Sumstine and Yant. Absent and not voting: Schneider. Motion carried.

Agenda Item #8, Consider Approval of Budget Report, April 2024.

Sumstine motioned to approve the April 2024 Budget Report and Yant seconded. Jordan stated there are no noticeable differences from last month's budget report. On roll call, the following voted aye: J. Kring, Sumstine and Yant. Absent and not voting: Schneider. Motion carried.

Agenda Item #9, Consider Approval of a Resolution for SCEDD Grant Application Assistance.

Yant motioned to approve Resolution 1798 and Sumstine seconded. Lori Ferguson, SCEDD, stated she has been in discussion with M. Krings and Evans. The City previously received CDBG Downtown Revitalization Grants. The DED has changed their focus and established priorities for these grants. M. Krings stated the project hasn't been set, but he wants an advisory group to discuss the project to be done with downtown sidewalks as a possibility. Sidewalks could also be a Public Works grant which aren't as competitive. There is a 20% match for the project. Application deadlines are September 15th and a public hearing must be held before submission.

RESOLUTION NO. 1798

Whereas, the City of Minden (City) is within a member county of the South Central Economic Development District, Inc. (SCEDD); and

Whereas, the City would like to apply for a Community Development Block Grant (CDBG) as described herein for downtown sidewalk improvements under the Public Works category; and

Whereas, the City desires to have grant application assistance for this Community Development Block Grant conducted by SCEDD; and

Whereas, SCEDD provides this service for no fee to member counties of the South Central Economic Development District, Inc.

Whereas, the City agrees to accept full responsibility for following all grant guidelines and fulfilling all grant requirements and agrees to provide a local point of contact to work with SCEDD in the fulfillment of said services;

Now Therefore Be It Resolved, that the City of Minden requests and authorizes SCEDD to provide grant application assistance for this Community Development Block Grant.

Passed this 20th day of May, 2024.

_____
Larry Evans, Mayor

ATTEST:

_____
Abbey Jordan, City Clerk

On roll call, the following voted aye: J. Kring, Sumstine and Yant. Absent and not voting: Schneider. Motion carried.

Agenda Item #10, Consider Approval of Wire Payment to Longshot Property Development, LLC., for $97,709 for new construction activities accomplished 4/11/2024 to 5/10/2024 of: masonry to outside walls, tuck pointing, and below grade; parapet installation on roof and flashing, construction insurance, and general contracting services.

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Sumstine motioned to approve the Wire Payment to Longshot Property Development, LLC., for $97,709 for new construction activities accomplished 4/11/2024 to 5/10/2024. J. Kring seconded. M. Krings stated the City has received the funds from NDED for draws #1 & #2. On roll call, the following voted aye: J. Kring, Sumstine and Yant. Absent and not voting: Schneider. Motion carried.

Agenda Item #11, Consider Approval of Reimbursement Draw #3 for $92,709; this Amount will be Drawn on NAHTF 23-TFRH-34009 from NE Dept. of Economic Development.
Yant motioned to approve the Reimbursement Draw #3 for $92,709; this Amount will be Drawn on NAHTF 23-TFRH-34009 from NE Dept. of Economic Development. Sumstine seconded. M. Krings stated the $5,000 difference is due to the matching funds requirement. On roll call, the following voted aye: J. Kring, Sumstine and Yant. Absent and not voting: Schneider. Motion carried.

Agenda Item #12, Consider Approval of Change of Internet and Phone Services from Spectrum to Great Plains Communications.

Yant motioned to approve the Change of Internet and Phone Services from Spectrum to Great Plains Communications. Sumstine seconded. M. Krings stated the library and city hall currently have Great Plains Communications services. M. Krings ran a speed test at several locations. On roll call, the following voted aye: J. Kring, Sumstine and Yant. Absent and not voting: Schneider. Motion carried.

Agenda Item #13, Consider Approval of Employment of Immediate Family Members Disclosure Statement submitted by Trinity Houchin.

Sumstine motioned to approve the Employment of Immediate Family Members Disclosure Statement submitted by Trinity Houchin. Yant seconded. On roll call, the following voted aye: J. Kring, Sumstine and Yant. Absent and not voting: Schneider. Motion carried.

Agenda Item #14, Consider Approval of a $250,000 Down Payment to Versatile Roofing for the Roofing Replacements from the May 2021 Hail Storm.

Sumstine motioned to approve the $250,000 Down Payment to Versatile Roofing for the Roofing Replacements from the May 2021 Hail Storm. Yant seconded. M. Krings stated the approved total is over $450,000 and they're negotiating $26,000 yet. Versatile has requested the down payment to get materials ordered. On roll call, the following voted aye: J. Kring, Sumstine and Yant. Absent and not voting: Schneider. Motion carried.

Agenda Item #15, Consider Adjournment

Sumstine motioned to adjourn at 6:38 pm and Yant seconded. On roll call, the following voted aye: J. Kring, Sumstine and Yant. Absent and not voting: Schneider. Meeting adjourned.

_____
Larry Evans, Mayor

Attest:

_____
Abbey Jordan, City Clerk
(SEAL)