City of Minden
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The Christmas City
Minden NEBRASKA

Minutes of Council Meeting
City of Minden, Nebraska
August 19, 2024

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Evans called the meeting to order at 6:00 p.m. The following City Council members were present: Jack Yant and Alyssa Schneider. Absent: Jarvis Kring and Teresa Sumstine. The following City Officials were present: City Attorney Andrew Olson, Mayor Larry Evans, City Clerk Administrator Michael Krings, and City Clerk Abbey Jordan.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Evans led those in attendance in the Pledge of Allegiance.

Then Evans made the following statement:

> "Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting.
>
> The council will take comments on an agenda item, not related to a public hearing, during the public forum only. Please state your name and address prior to commenting."

Agenda Item #3, Public Forum. No comments were made.

Agenda item #4, Council Announcements. Schneider reminded all that school is back in session. Evans welcomed Mr. Martin's government class.

Agenda Item #5, The following items were listed under the agenda item "**consent agenda**" for this meeting:

a. Consider Approval of Minutes of Previous City Council Meetings
b. Consider Approval of Bills & Claims for this Council Meeting excluding the Police Department
c. Consider Approval of Cafeteria Plan Reimbursements for this Council Meeting
d. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
e. Consider Reports that are Enclosed in the Council Packets for This Council Meeting
f. Consider Approval of Volunteer Firemen Dawson Wilson

Acco Brands Corporation--Supplies $209.19, Amazon Capital Services--Supplies $446.00, Aurora Cooperative Elevator Company--Chemical $2,165.34, Black Hills Gas Holdings, Llc--Utilities $49.51, Btac United Acquisition Holding Company--Supplies $209.63, Buffalo Outdoor Power, Llc--Repairs $84.99, Cengage/Gale--Supplies $31.16, City Of Holdrege Landfill--Fees $6,532.59, Collaborative Summer Library Program--Supplies $124.28, Cooperative Producers,Inc.--Gas $1,078.53, Core & Main Lp--Supplies $223.59, Dana F Cole & Company, Llp--Fees $30.00, Danko Emergency Equip. Co--Supplies $138.00, D. Overleese--Incentive $1,200.00, Dier,Osborn

& Cox, P.C., L.L.O--Legal $4,340.50, D. Phillips--Vegetation $100.00, Eakes Office Plus--Supplies $260.81, Elan Financial Services--Supplies $17.19, Essential Resource Group Inc--Fees $67.98, F. Rogers--Cleaning $430.00, Fyr-Tek, Inc.--New Infrastructure $61,994.54, Great Plains Communications--Phone/Internet $141.90, Greatamerica Financial Services Corporation--Fees $232.31, Grow Nebraska--Membership $100.00, Hawkins Water Treatment--Chemical $4,122.97, Icon Enterprises, Inc.--Tech/Engineering $3,361.26, Innovative Pharmacists, Inc.--Supplies $16.83, Intellicom Computer Consulting--Tech/Engineering $2,340.00, Isw--Supplies $9.92, Jci Industries, Llc--Repairs $5,983.00, J. Mcdowell--Incentive $80.00, Jims Ok Tire Minden Llc--Repairs $50.00, John Deere Financial--Supplies $38.32, Ke Co Treasurer--Fees $15.00, Kearney Co. Clrk Myra Johnson--Fees $46.00, Kearney Powersports--Repairs $233.90, Landmark Implement Carquest--Supplies $257.72, League Of Nebr. Municipalities--Training $130.00, League Of Nebraska Municipalities--Membership $10,860.00, Lee Bhm Corp--Membership $464.59, Macqueen Emergency Group--Repairs $387.19, Mason's Market--Supplies $195.55, Midwest Laboratories--Fees $452.49, Midwest Tapes--Supplies $314.93, Motorola Solutions, Inc.--Supplies $157.99, Napa Auto Parts--Supplies $14.48, Nebraska Rural Water Assoc.--Fees $275.00, Nppd Kwh--Utilities $195,245.17, Nppd O&M--Maintenance $29,462.10, Olsson Associates--Tech/Engineering $473.14, One Billing Solutions, Llc--Fees $4,902.45, One Call Concepts Inc--Fees $71.42, Oriental Trading--Supplies $16.47, Pony Express Ford--Repairs $2,048.31, Presto X Co.--Maintenance $99.34, Quadient Finance Usa, Inc.--Fees $440.00, Raynor Doors Of Ce Ne Inc--New Infrastructure $22,010.00, Richard Marshall--Training $206.50, Rose Equipment Inc.--Repairs $824.00, R. Hurst--Tech/Engineering $1,500.00, Southern Power District--Utilities $64.18, Spectrum Business--Phone/Internet $1,216.90, Syndicate Publishing, L.L.C.--Fees $311.03, The Library Store--Supplies $489.21, T. Beck--Printing $99.00, Titan Machinery Inc--Supplies $12,985.50, Town And Country Farm And Home Inc--Supplies $416.15, T. Schlender--Incentive $600.00, United Parcel Service--Fees $34.40, United States Postal Service--Fees $120.00, Wex Bank--Gas $7,074.67, Winzer Franchise Company--Supplies $125.69, Witmer Public Safety Group--Supplies $59.68, Elizabeth Cline—Medical & Dependent Care Reimbursement $1211.68, 8-9-24 Payroll $74,152.19.

Yant motioned to approve the consent agenda and Schneider seconded. On roll call, the following voted aye: Yant and Schneider. Absent and not voting: J. Kring and Sumstine. Motion carried.

Agenda Item #6, Consider Approval of Police Department's Bills & Claims for this Council Meeting.

Schneider motioned to approve the Police Department's Bills & Claims for this Council Meeting. Yant seconded. On roll call, the following voted aye: Yant and Schneider. Absent and not voting: J. Kring and Sumstine. Motion carried.

Agenda Item #7, Consider Approval of Treasury Report, July 2024.

Jordan reviewed the status of the City's Treasury. The total treasury is $11.6 million.

Yant motioned to approve the July 2024 Treasury Report. Schneider seconded. On roll call, the following voted aye: Yant and Schneider. Absent and not voting: J. Kring and Sumstine. Motion carried.

Agenda Item #8, Consider Approval of Budget Report, July 2024.

Jordan reviewed the Budget Report. Schneider motioned to approve the July 2024 Budget Report and Yant seconded. On roll call, the following voted aye: Yant and Schneider. Absent and not voting: J. Kring and Sumstine. Motion carried.

Agenda Item #9, Public Hearing, One and Six Year Street Plan.

Olson opened the public hearing at 6:07 p.m. No one spoke in favor of or against the proposed one and six year street plan. The public hearing was closed at 6:08 p.m.

Brian Friedrichsen and Nate Jensen with Olsson Associates were present. Friedrichsen reminded the council the one and six year street plan is a state requirement. The West Estates II streets and Industrial Drive have been removed as they were completed. East 1st Street was added due to the state's project as it is drainage improvements. A couple of other streets have been added.

Agenda Item #10, Consider Approval of a Resolution for the One and Six Year Street Plan.

No action was taken.

Agenda Item #11, Consider Approval of Resolution Authorizing the Mayor and Street Superintendent to Sign the 2024 Nebraska Board of Public Roads Classification and Standards, Annual Certification of Program Compliance.

Friedrichsen said this is the state's form done annually. For the upcoming year, the City will switch from Jeff Palik to Brian Friedrichsen for the Street Superintendent. No action was taken.

Agenda Item #12, Consider Approval of an Ordinance Vacating All Utility Easements in the Golden Energy Addition Subdivision, First Reading.

Friedrichsen stated Olsson Associates has been working with KAAPA on a project. Previously, the City vacated KAAPA Lane, but the utility easements were not addressed. Typically it is not recommended to get rid of easements, but this is a unique situation with the property being 6 miles away and no city utilities in the vicinity. If KAAPA were to want utilities in the future, they would most likely grant the City easements at that time to get the utilities to their property. A KAAPA representative will be at the next meeting to answer any further questions.

No action was taken.

Agenda Item #13, Consider Approval of an Ordinance Clarifying the Name of 16th Street within City Limits, First Reading.

Friedrichsen stated there is a glitch where the street signs say 16th street but the NDOT's maps show 17th Street. Research at the courthouse did not provide an answer. Measuring it out, 16th street makes sense. The ordinance is to clarify the street name.

No action was taken.

Agenda Item #14, Consider Approval of Claim of $620 to Minden Lawn and Sprinkler for Sterilizing Grounds around Lift Stations and Waste Water Treatment Plant.

No action was taken.

Agenda Item #15, Public Hearing for the Community Development Block Grant (CDBG) Application.

The public hearing was opened at 6:13 p.m. No one spoke in favor of or against the CDBG Application. No comments were submitted in writing in advance. The public hearing was closed at 6:13 p.m.

Lori Ferguson, SCEDD, presented information about the application to the Council and public. The project is to complete one block of sidewalk on the south side of the downtown square. Total budget is $345,000. The City is contributing 20% of the requested funds as a match to the project. The grant, if successful, will be awarded in November of 2024.

Agenda Item #16, Consider Approval to adopt a Resolution Authorizing Chief Elected Official to Sign an Application for CDBG Funds.

No action was taken.

Agenda Item #17, Review and Adoption of the following Items as part of the Application for CDBG Funds: a. Statement of Assurances and Certifications; b. Citizen Participation Plan; and c. Residential Anti-Displacement and Relocation Assistance Plan.

Ferguson stated these are required documents for the CDBG Application. The Citizen Participation Plan was previously adopted. The Anti-Displacement is also a requirement but no one is displaced by this project.

No action was taken.

Agenda Item #18, Review of the Following Items as part of the Application for CDBG Funds: a. Waiver of procurement process; b. Local Cost-Share Letter Required of City, and c. Chief Elected Official Document

The City can bypass the procurement steps as the City has a record of utilizing Olsson as their engineer. Also, SCEDD can be utilized as the City is part of the development district. All communities within Kearney County can take advantage of their services. The Mayor is requested to sign a letter staring the City will provide their required funding. The final document states the Mayor is able to ct on the City's behalf for this grant.

No action was taken.

Agenda Item #19, Discussion with legal counsel regarding personnel matters to prevent the needless injury to the reputation of a person, and strategy related to potential and/or threatened litigation.

Yant motioned to enter into closed session for the discussion with legal counsel regarding personnel matters to prevent the needless injury to the reputation of a person, and strategy related to potential and/or threatened litigation at 6:24 p.m. Schneider seconded. On roll call, the following voted aye: Yant and Schneider. Absent and not voting: J. Kring and Sumstine.

Schneider motioned to exit closed session at 7:45 p.m. Yant seconded. On roll call, the following voted aye: Yant and Schneider. Absent and not voting: J. Kring and Sumstine.

Agenda Item #20, Adjournment

Schneider motioned to adjourn at 7:45 pm and Yant seconded. On roll call, the following voted aye: Yant and Schneider. Absent and not voting: J. Kring and Sumstine. Meeting adjourned.

/s/ Larry Evans
Larry Evans, Mayor

Attest:

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The Christmas City
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/s/ Abbey Jordan
Abbey Jordan, City Clerk
(SEAL)