

City of Minden

P.O. Box 239, 325 N. Colorado
Minden, Nebraska 68959

phone 308.832.1820
fax 308.832.1949
www.MindenNebraska.org



Minutes of Council Meeting City of Minden, Nebraska February 18, 2025

The City Council of the City of Minden, Nebraska, met on this day at 6:00 p.m. in regular session in the Council Chambers, pursuant to advance notice of said meeting simultaneously transmitted to all members of the Council and to the public as shown by the copy thereof posted in the Minden City Hall, Outside the Minden City Hall, First Bank & Trust Co., Minden Exchange Bank & Trust Co., and the Post Office. A copy of the notice is on file in the office of the City Clerk.

Mayor Evans called the meeting to order at 6:00 p.m. The following City Council members were present: David Bunger, Jack Yant and Alyssa Schneider. Absent: Teresa Sumstine. The following City Officials were present: Mayor Larry Evans, City Attorney Andrew Olson, City Administrator Michael Krings and City Clerk Abbey Jordan.

All proceedings hereinafter were taken while the convened meeting was open to the attendance of the public.

After roll was called, Mayor Evans led those in attendance in the Pledge of Allegiance.

Then Evans made the following statement:

“Pursuant to the Open Meetings Act and Public Records Law Requirements a current copy of the Open Meetings Act is posted for public inspection on the east wall of the Council Chambers. In addition, for public inspection, there is located on the table to the south of the chairs in the Council Chambers, a copy of the Council packet that was distributed to the members of the Council prior to this meeting.

The council will take comments on an agenda item, not related to a public hearing, during the public forum only. Please state your name and address prior to commenting.”

Agenda Item #3, Public Forum. No comments were made.

Agenda item #4, Council Announcements. Bunger thanked the city staff for their snow removal efforts. Yant and Evans concurred.

Agenda item #5, CONSENT AGENDA

- a. Consider Approval of Minutes of Previous City Council Meetings
- b. Consider Approval of Bills & Claims for this Council Meeting
- c. Consider Acceptance of Excused Absence of Mayor or Council Member(s)
- d. Consider Reports that are Enclosed in the Council Packets for This Council Meeting

Advantage Archives, Llc--Supplies \$4,038.00, A. R. & L. A. Lux--Fees \$120.00, Amazon Capital Services--Supplies \$1,749.25, Atlas Automation Llc--Repairs \$719.75, Aurora Cooperative Elevator Company--Fuel \$50.47, B&R Stores, Inc--Supplies \$213.62, B. Norgaard--Repairs \$119.64, Black Church Llc--Vegetation \$150.00, Black Hills Gas Holdings, Llc--Utilities \$423.03, B. Reeh--Repairs \$300.00, Btac United Acquisition Holding Company--Supplies \$774.97, Cengage Learning, Inc--Supplies \$65.58, City Of Big Lake--Vehicle \$120,000.00, City Of Hastings--Scales--Membership \$1,000.00, City Of Holdrege--Fees \$6,489.22, City Of Minden--Fees \$39.51, Cooperative Producers, Inc.--Fuel \$636.79, Core & Main Lp--Supplies \$771.89, Demco, Inc--Supplies \$345.60, Dier, Osborn & Cox, P.C., L.L.O--Legal \$2,357.50, Dinges Partners

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Group Lic--Supplies \$2,858.00, Dollar General-Regions 410526--Supplies \$56.10, D. Schroeder--Uniforms \$39.69, Eakes Inc--Supplies \$448.88, Elan Financial Services--Supplies \$2,292.20, Elliott Equipment Company--Repairs \$116.39, Grayson Tool, Inc--Repairs \$125.00, Great Plains Communications--Phone/Internet \$184.77, Greatamerica Financial Services Corporation--Fees \$218.13, Hawkins Water Treatment--Chemical \$2,021.13, Intellicom Computer Consulting--Tech/Engineering \$8,939.79, Isw--Supplies \$83.62, John Deere Financial--Supplies \$19.74, Ke Co Health Payment Cntr--Fees \$3,714.21, Kelly Supply Company--Supplies \$255.00, Landmark Implement Carquest--Supplies \$533.58, L. Evans--Training \$475.00, Lcl Truck Equipment, Inc--Repairs \$4,800.00, Longshot Property Development, Llc--Economic Development \$79,865.40, L. W. Ballmer--Training \$2,186.70, Michael Todd & Company, Inc.--Supplies \$829.60, Midwest Laboratories--Fees \$140.35, Midwest Tapes--Supplies \$50.97, Minden Machine Shop Inc--Repairs \$56.84, Minden Rural Fire Dept.--Fees \$19,254.12, Municipal Supply-Nebraska--Supplies \$66.34, Napa Auto Parts--Supplies \$204.24, Nmc, Inc.-Repairs \$15,189.94, Nppd Kwh--Utilities \$154,558.17, Nppd O&M--Maintenance \$42,291.04, One Billing Solutions, Llc--Fees \$2,741.85, One Call Concepts Inc--Fees \$14.33, Pony Express Ford--Repairs \$277.50, Prairie View Roofing, Llc--Infrastructure Repair \$28,800.00, Presto X Co.--Maintenance \$99.34, Quadient Finance Usa, Inc.--Fees \$484.39, Rembolt Ludtke Llp--Legal \$315.00, S. Langenberg--Incentive \$384.34, South Central Economic Dev Dis--Fees \$5,000.00, Southern Power District--Utilities \$88.86, Spectrum Business--Phone/Internet \$419.20, Syndicate Publishing, L.L.C.--Fees \$102.74, The Library Store--Supplies \$210.47, T. Dorn--Supplies \$68.44, Town And Country Farm And Home Inc--Supplies \$809.67, Verizon Wireless--Phone/Internet \$832.43, Village Cleaners Inc--Uniforms \$90.80, Wex Bank--Fuel \$5,237.28, Witmer Public Safety Group--Uniforms \$72.40, Woodward Disposal--Fees \$32.50, 2-07-25 Payroll \$61,373.49.

Schneider motioned to approve the consent agenda and Bunger seconded. Bunger stated that he had abstained from the consent agenda due to being reimbursed. On roll call, the following voted aye: Bunger, Yant, and Schneider. Absent and not voting: Sumstine. Motion carried.

Agenda Item #6, Consider Approval of Treasury Report, January 2025.

Bunger motioned to approve the January 2025 Treasury Report and Yant seconded. Jordan stated the remaining adjusting entries have not been received from the auditors. The total treasury is \$10.4 million which is up \$166,000 from December. The City did receive the final insurance payment from the May 2021 hailstorm of almost \$167,000. The final invoice has not been paid to Versatile Roofing yet. On roll call, the following voted aye: Bunger, Yant, and Schneider. Absent and not voting: Sumstine. Motion carried.

Agenda Item #7, Consider Approval of Budget Report, January 2025.

Yant motioned to approve the January 2025 Budget Report and Bunger seconded. Jordan stated most revenues and expenses are within budget. The insurance proceeds in several funds have caused higher revenues than were budgeted for. On roll call, the following voted aye: Bunger, Yant, and Schneider. Absent and not voting: Sumstine. Motion carried.

Agenda Item #8, Discussion of Christmas Lights and Request per Agenda Item Request Submitted by Gary Martin.

Gary Martin stated in the past there were three things people knew about Minden—good basketball teams, Pioneer Village, and the Christmas City including the pageants and lights. Presently the Christmas City pageants and lights aren't what they used to be. Martin requests to expand the lights as the lights used to go down Colorado to the Depot and down Minden to the north. Martin would like the City to discuss this annually to see if the amount of lights can be increased.

Krings also added the County has asked the City to look at updating and changing the Christmas lights on the courthouse as they renovating the Courthouse dome. No action taken.



Agenda Item #9, Presentation of Jensen Memorial Library Annual Report by Library Director, Janene Hill.

Janene Hill, Library Director, stated there has been an increase in digital book and audiobook use. The Nels Winther Grant will allow the library to digitize the back issues of the Courier. They have gotten 2005 to present done. Hill stated she is very thankful for her amazing staff most of which have worked at the library for five plus years. Hill will be working on the library accreditation. She has also updated several library policies the past year.

Evans stated the library's Touch a Truck event is an amazing event for the community. Hill stated her favorite things are Touch a Truck and Breakfast with Santa as they bring in people that aren't often in the library.

No action taken.

Agenda Item #10, Consider Approval of a Master Agreement Work Order #2 with Olsson Associates for 2025 SCADA On-Call Services for the Water and Wastewater Plants.

Bunger motioned to approve the Master Agreement Work Order #2 with Olsson Associates for 2025 SCADA On-Call Services for the Water and Wastewater Plants. Schneider seconded. Krings stated SCADA is a program created by Olsson and operates the water and sewer plants and systems. The On-Call agreement allows the City to contact Olssons at all hours of the day and night when needed. Jordan added this is the second year for this agreement.

On roll call, the following voted aye: Bunger, Yant, and Schneider. Absent and not voting: Sumstine. Motion carried.

Agenda Item #11, Consider Approval of Payment to Longshot Property Development, LLC., for \$79,865.40 for new construction activities accomplished 1/15/2025 to 2/10/2025 of: electrical gear, lighting fixtures, and power conduit; framing, engineer testing of concrete; windows and lift rental; and General Contracting services.

Schneider motioned to approve the Payment to Longshot Property Development, LLC., for \$79,865.40 for new construction activities accomplished 1/15/2025 to 2/10/2025. Yant seconded. On roll call, the following voted aye: Bunger, Yant, and Schneider. Absent and not voting: Sumstine. Motion carried.

Agenda Item #12, Consider Approval of Payment to SCEDD, Inc., for \$5,000 for Grant Administration as NAHTF reimbursement requests have met the 75% benchmark of \$562,500.

Bunger motioned to approve the Payment of Payment to SCEDD, Inc., for \$5,000 for Grant Administration. Schneider seconded. On roll call, the following voted aye: Bunger, Yant, and Schneider. Absent and not voting: Sumstine. Motion carried.

Agenda Item #13, Consider Approval of Reimbursement Draw #10 for \$84,865.40; this Amount will be Drawn on NAHTF 23-TFRH-34009 from NE Dept. of Economic Development.

Yant motioned to approve the Reimbursement Draw #10 for \$84,865.40 and Schneider seconded. On roll call, the following voted aye: Bunger, Yant, and Schneider. Absent and not voting: Sumstine. Motion carried.

Agenda Item #14, Adjournment

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Bunger motioned to adjourn at 6:30 pm and Schneider seconded. On roll call, the following voted aye: Bungler, Yant, and Schneider. Absent and not voting: Sumstine. Meeting adjourned.

/s/ Larry Evans
Larry Evans, Mayor

ATTEST:

/s/ Abbey Jordan
Abbey Jordan, City Clerk

(SEAL)